

# **Protocol General Assembly 2022**

## **TYP03 Association**



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# 1 Opening of the General Assembly (GA)

## 1.1 Welcome

Mathias Bolt Lesniak, member of the Board, welcomed the attendees at the General Assembly 2022. The event took place online and in presence in the office of the TYPO3 GmbH in Düsseldorf, Germany. The assembly started at 13:00 h on 10 May 2022.

61 members registered for the assembly upfront. 46 members attended the GA in person or online which means 46 valid votes.

## 1.2 Attending Board and BCC members

All members of the Board and BCC were present, either online or in person.

# 2 Election of the person in charge of counting the votes

The General Assembly elected Peter Kraume as the person in charge of counting the votes.

Result: 34 accept, 0 against, 0 abstain.

# 3 Acceptance of the GA protocol 2021

Mathias Bolt Lesniak asked the attending members if they accept the protocol of the GA 2021.

Result: 29 accept, 0 against, 8 abstain.

# 4 Annual reports

## 4.1 Board

Olivier Dobberkau, President of the TYPO3 Association, provided an overview of the Board activities in 2021:

- Regular Board Meetings every 14 days
- Quarterly Meetings to work together
  - Objectives and Key Results Process
  - Code of Conduct
  - Meetings with Teams and Committees
  - Newsletter to the members
- 80 News and Announcements on TYPO3.org

- Over 1 Million of Pageviews and 100.000 unique Pageviews on Articles!
- Unfortunately no visits to any Event in 2021 :-)
- Thanks for the continued work to all!

#### 4.1.1 Trademarks registrations and oppositions

- In 2021 we worked on 40 cases, assisted in many cases by our trademark lawyer Euromaier.
- 32 cases were domain name related, of which 19 were top-level domains. Most of those domains are now in the hands of the T3A.
- In 2020 we won the opposition to our trademark registration in Ukraine. This resulted in the successful registration of our trademark in 2021.
- We also registered our trademark successfully in Turkey.
- We handed over our trademarks for Neos and Flow to the Neos Foundation to clean up our trademarks.

## 4.2 Annual report by Business Control Committee (BCC)

Report by Ingo Schmitt, Chairman of the BCC

The BCC has reviewed the bookkeeping of the TYPO3 Association from 2021 on an accounting basis for each month. The basis for this was accounting balance sheets for each account and the full access to the digital archive of all invoices. Ambiguous bookings and namings were clarified by the assistant of the cashier.

The communication with the TYPO3 Board is on a stable and good workflow.

The final bookkeeping is in good order, all problems which were found during the reviews have been solved by the TYPO3 Association.

Overall in 2021 the spending has been in line with the granted budgets.

Again in 2021 not all budgets have been used according to the granted budgets.

One Remark regarding COVID in 2021: No Travel costs have been included in the budgets for 2021. This will change in 2022 where meetings for the teams will be possible again.

The BCC and the Board redefined the role of the BCC: The BCC is now running the budget process and will hand over the budget decision to the board.

The BCC has decided together with the board, to stop the review of the bookkeeping of the TYPO3 GmbH. The bookkeeping is reviewed by the management board of the GmbH, the German tax auditors and the supervisory board. We still will review the final yearly balance and the quarterly reports.

Note: To date the final report of 2021 for the TYPO3 GmbH is not available and therefore not reviewed. The BCC is looking forward to working together with the new Cashier of the TYPO3 Association and the CFO of the TYPO3 GmbH.

In 2022 the BCC will monitor the granted budgets closely and will get in contact with the budget owners regarding the budget use.

In 2022 and the following years the BCC is aiming for a more fluid budget process. With the knowledge of the current budget usage and the status of allocated budgets it is possible to align budgets during the year.

The BCC recommends that future budgets are limited by the income of the TYPO3 Association. The reserve should be used as a parachute for economic crises or not foreseen problems.

## 4.3 Report by the TYPO3 GmbH

Report by Mathias Schreiber, CEO

Achievements for the Company

- Revenue 2021 of ~2,670,000 EUR
- Company ran with a profit
- Staff currently at 22 employees
- Relunched typo3.com

Achievements Community Infrastructure

- Took over membership handling
- Created membership payment solution
- Migrated members over to new billing system
- Took over member polls
- Took over wide parts of certification customer service
- Re-wrote massive parts of documentation
- Paid 100% of the budget for Larry Garfield
- Paid 100% of the budget for Volker Graubaum
- Paid 100% of the re-designed Media module in TYPO3 core
- Managed onboarding for Larry Garfield

Achievements Marketing & Events

- Launched Instagram account
- Launched Instagram shop
- Held TYPO3 Online Days
- Increased production value of event streaming

## 4.4 GDPR Report

Report by Karen Falkenberg

Data protection measures affect 983 TYPO3 Association members, and the 12,894 registered users of typo3.org. Olivier Dobberkau, Alain Veuve and I are particularly involved in the data protection work for the TYPO3 community, and one of our responsibilities is to keep abreast of any changes in the regulations. In 2021, we reviewed the data protection documents twice—checking for any new requirements, records related to processing activities, processors' contracts and related NDAs.

Breaches, Inquiries And Requests

- In 2021, no data breaches were committed.
- Over the past year, we have seen an increase in the number of inquiries related to GDPR.
- In total we handled 16 requests from data subjects. Most of the time, a deletion of the data was desired. We have a standard process for actioning deletion requests.
- In 14 of these cases, we were able to clarify the correct identity of the data subject. These accounts were deleted, or marked for deletion, according to the GDPR.

Please be aware that any inquiries for information or requests for deletion have an impact. They

generate a non-trivial amount of work for myself and other parties like the TYPO3 Server Team.

The more information we have from you, the better we can clarify your wishes. If data is required for accounting purposes, for example, we can only mark this data for deletion at a specific time.

## 5 Annual balance sheet and report by the cashier

Alain Veuve, Treasurer of the TYPO3 Association, went through the annual report and balance sheet and explained the numbers. You can download the report from the GA 2022 page: <https://typo3.org/project/association/structure/general-assembly/2022/>

Main facts:

- Total assets on 2021-12-31 was 1.3 M EUR
- Total equity on 2021-12-31 was 913k EUR
- Total revenue 2021 was 641k
- Net loss 2021 was 59k EUR
- BDO audited the accounting and closing of books

The full report can be requested by members via email to [alain.veuve@typo3.org](mailto:alain.veuve@typo3.org). It will not be published publicly due to fraud attempts.

## 6 Disencumbering of members of the board, cashier, accountants and commissions

- The members of the board were discharged with 35 yes votes and 3 abstains by the members.
- The members of the BCC were discharged with 36 yes votes and 4 abstains by the members
- The cashier was discharged with 35 yes votes, and 5 abstains by the members.
- The accountant was discharged with 34 yes votes and 7 abstains by the members.

## 7 Budget for the running year

The budget of the TYPO3 Association is created yearly. During this process, the budget ideas are presented and discussed publicly. After this phase, the members of the TYPO3 Association are asked for their opinion in a poll. For 2022 the increase of memberships in the TYPO3 Association is the focus.

The Budget 2022 covers 626.795,00 €

- 496.495 € are planned for administration, infrastructure and community teams
- 130.300 € will be invested into budget ideas of the community which cover this year's focus
- The TYPO3 company will fund the Core Development and Marketing ~350.000 €

The full budget can be found at <https://typo3.org/project/association/funding-finances/budget-2022>

## 8 Determination of admission fees and annual dues for all types of members

- Membership Management was handed over to the TYPO3 GmbH
- Decrease in memberships due to the impact of COVID-19
- We see a positive trend in 2022

## 9 Elections

### 9.1 Board Election

The TYPO3 Association Board election, that took place between April 26 and May 2 2022, has given the following results:

<b>Name</b>	<b>Votes</b>
Busemann, Stefan	202 Votes
Bolt Lesniak, Mathias	187 Votes
Foucard, Rachel	186 Votes
Hinzer, Boris	144 Votes

Those nominees are elected now until the GA 2024. All nominees have accepted their election.

Jacob, Björn	133 Votes
Veuve, Alain	116 Votes

We like to thank all nominees for their willingness to contribute to the project!

The General Assembly approves the online voting with 39 yes votes, 1 abstain.

### 9.2 BCC Election

Two of the four positions in the BCC are elected alternating each year. The online voting started on April 26 and May 2 2022.

<b>Name</b>	<b>Votes</b>
Weiland, Jochen	240 Votes
Schmitt, Ingo	223 Votes

Those nominees are elected now until the GA 2024. All nominees have accepted their election.

The General Assembly approves the online voting with 41 yes votes, 1 abstain.

## 10 Petitions

None this year.

## 11 Change of legal location of the TYPO3 Association

- The legal registered office was with a fiduciary based in Baar, Switzerland
- This fiduciary went out of business last year, leaving the association with no legal registered address. We have redirected the mail (anyway) and got informed by authorities that we need to legally change it with the next GA
- The board suggests to take the registered office to TREA Services which is the current fiduciary

Vote: Shall the TYPO3 Association change the bylaws Art. 2 to:

“The TYPO3 Association has its registered office in Sissach (BL) Switzerland.”

Result: 37 accept, 1 against, 4 abstain.

## 12 Program of activities

### Highlights:

- **Academic Committee**
  - Online University Day 2021 hosted by Uni Weimar September 22-23, 2021
  - List of the video recordings and the slides are available on the conference page
  - Next University Day will be published once a host university is found
- **Accessibility Team**
  - Real user tests for most important accessibility issues
- **Community Expansion Committee**
  - Implementation of the second edition of the TYPO3 International Mentorship Program
  - Present TYPO3 to open source communities and IT associations through physical and online events, in Latin America, Africa and Central Asia
  - Develop the dialogue with GIZ and several governments to support the adoption of TYPO3 as technical standard for the governmental web portals based on the model achieved in Rwanda
- **Content Coordination Committee**
  - ~80 articles published on typo3.org (excl. minor releases, bugfix, and security)
  - Increased number of writers and more content from teams
  - High quality of published content. Vital support from OSP on article review and pipeline management.
- **Core Team**
  - TYPO3 v11 LTS with over 130 new features!
  - Regular maintenance releases fixing more than 1000 bugs
- **Demo Project Team**
  - Presenting a website and showing what working in the backend with an “exotic” language, like Hebrew, looks like in TYPO3.
- **Documentation Team**
  - Moving wiki.typo3.org to docs.typo3.org
  - Global Search on docs.typo3.org
  - Automatic Screenshots of almost 850 backend and install tool screens in documentation



- **Education Committee**
  - The Entry Level Certifications sub-project went really well and as planned.
  - The basis for further decisions (which was the goal) has been created.
- **Event Team**
  - Regular Meetings with interested stakeholders
  - No physical events in 2021
  - TYPO3 GmbH will now take over the complete organisation of large official events
- **Marketing Team**
  - Release Communication for v11 LTS
  - typo3.org relaunch kickstarted
  - Marketing goals & guidelines
- **Ombudsperson Group**
  - A TYPO3 committee ensuring the wellbeing of everyone in the community through education about and enforcement of the Code of Conduct.
  - Regular meetings with difficult discussions leading to deeply founded unanimous decisions.
  - Completed new Code of Conduct (voted into effect in 2022).
- **Security Team**
  - handled & coordinated 15 core security vulnerabilities and 18 extension security vulnerabilities
  - working SAST scanner tool based on PsalmPHP
  - supported introducing content-security-policy, rate-limiter and multi-factor-authentication in TYPO3 v11 core
- **Server Team**
  - container-based infrastructure migration
  - timely care of incoming software updates and user inquiries
  - streamlined (remote) inter-team communication
- **typo3.org Team**
  - Welcoming Simon Gilli with get.typo3.org to our team
  - Content restructure on typo3.org
  - Contest for the best TYPO3 extension documentations
- **UX Team**
  - Pilot system to show UI/UX improvements
  - Demo website for testing the pilot
  - Well established workflow with the Core Team

Detailed reports from committees and teams can be found on the website of the General Assembly:  
<https://typo3.org/project/association/structure/general-assembly/2022>

Find news and updates about the team activities throughout the year on typo3.org

## 13 Changes to the bylaws

No changes this year.

## 14 Appointment of Honorary Members

No appointments this year.

## **15 Complaints about administrative bodies, decisions on dismissing members of the board, or any ordinary member, or any application for membership**

No complaints.

## **16 Various other topics, not assigned to another body**

None this year.

## **17 Goodbye**

The next GA is planned to take place in April 2023 in Düsseldorf.

Mathias Bolt Lesniak thanks for the various inputs from the members and closes the GA 2022 at 14:33.

May 30th 2022

Peter Kraume

Secretary of the TYPO3 Association

<http://www.typo3.org/association>

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