

Protocol General Assembly 2019

TYP03 Association



Table of contents

1	Opening of the General Assembly (GA)	3
1.1	Welcome	3
1.2	Attending Board, EAB and BCC members	3
2	Election of the person in charge for counting the votes	3
3	Acceptance of the GA protocol 2018	3
4	Annual reports	3
4.1	Board by Chairman.....	3
	Meetings and Activities.....	4
	Memebers.....	4
	What we worked on in 2018 (Initiatives and Workgroups).....	4
4.2	Annual report by Expert Advisory Board (EAB).....	5
4.3	Annual report by Business Control Committee (BCC)	5
4.4	Report by the GmbH	5
4.5	GDPR Report.....	6
5	Annual balance sheet and report by the cashier	6
6	Disencumbering of members of the board, cashier, accountants and commissions	6
7	Budget for the running year	6
8	Determination of admission fees and annual dues for all types of members	7
9	Elections	7
9.1	Board Election	7
9.2	BCC Election	7
10	Petitions	7
10.1	Petitions of the members	7
10.2	Petitions from the Board	7
11	Changes to the bylaws	7
12	Appointment of Honorary Members	8
13	Various other topics, not assigned to another body	8
14	Goodbye	8

1 Opening of the General Assembly (GA)

1.1 Welcome

Stefan Busemann, the Secretary of the TYPO3 Association, welcomed the attendees at the General Assembly 2019 in Leipzig, Germany. The assembly started at 13:00 h on the 09th of April 2019.

23 members attended the GA in person. With voting delegations, the GA had 44 valid votes.

1.2 Attending Board, EAB and BCC members

All members of the Board, EAB and BCC were present, except:

- Petra Hasenau (EAB)
- Rino Razzi (EAB)
- Robert Lindh (EAB)
- Roberto Toresani (BCC)
- Marco Klawonn (BCC)

2 Election of the person in charge for counting the votes

The General Assembly elected Peter Kraume as person in charge for counting the votes.

Result: 0 against, 42 accept, 2 abstain.

3 Acceptance of the GA protocol 2018

Stefan Busemann asked the attending members, if they accept the protocol of the GA 2018.

Result: 0 against, 44 accept, 0 abstain.

4 Annual reports

4.1 Board by Chairman

Olivier Dobberkau provided a short look back at 2019.

There were around 468 hours of work for the different Roles as President of the TYPO3 Association and the Supervisory Board of TYPO3 GmbH. The Board and the EAB met regularly in bi-weekly phone conferences. Additionally the Board and EAB met at 4 in person meetings. I also attended meetings with TYPO3 GmbH Supervisory Board.

Events and Locations visited:

- 16.03.2018 – 16.03.2018 TYPO3 Day, Paris
- 10.04.2018 – 11.04.2018 TYPO3 QSA 2 & TYPO3 General Assembly, Essen
- 03.05.2018 – 03.05.2018 TYPO3 Kongress, München
- 24.05.2018 – 27.05.2018 TYPO3camp Zentralschweiz
- 21.06.2018 – 24.06.2018 TYPO3 QSA 3 & TYPO3 Developer Days 2018, Düsseldorf
- 14.09.2018 – 16.09.2018 TYPO3 East Europe 2018, Cluj

- 20.09.2018– 20.09.2018 Meet TYPO3, Wien
- 25.09.2018 – 26.09.2018 TYPO3 University Day 2018, Mainz
- 05.10.2018 – 07.10.2018 TYPO3 Barcamp, Nantes France
- 30.10.2018 – 31.10.2018 TYPO3 Conference, Berlin
- 08.11.2018 – 08.11.2018 Meet TYPO3 Rotterdam
- 04.12.2018 – 05.12.2018 Open Source Summit Paris France

Topics I worked on in 2018:

- Work on the GDPR with Karen Falkenberg
- New memberships / Handover of the Academic Committee to Petra Hasenau
- Community Expansion Idea (Kigali Visit by Daniel Homorodean)
- Business Development (TYPO3 Day Paris, Open Source Summit)
- Representation of the TYPO3 Association (Barcamps, Meet TYPO3)
- TYPO3 Guide Book Reviewer Board

For 2019 I seek to continue the work on new memberships, community expansion, strategic actions. Many thanks for those coming to me with their questions, concerns and help!

I would also like to thank the colleagues in the TYPO3 Association Board for their work in the different Workgroups and Committees.

To those Members of the Board and EAB whose tenure has ended I express my thankfulness! I hope to see you around and wish you all the best for your future.

I would like to thank Andrea Herzog-Kienast for the Handover of the T3DD Event to the current years Team. I value the work you did for the community.

Last but not least I would like to thank the employees of the TYPO3 GmbH for their great work in building a Company around TYPO3. You give our ideas the required execution power.

Meetings and Activities

The Board an EAB had 23 regular online meetings and four quarterly (in person) meetings.

Members

We have 974 Members (uncanceled) in the TYPO3 Association

Amount	Category of Membership
9	Platinum
118	Gold
215	Silver
347	Bronze
254	Community
31	Academic (all)
974	Total

Our membership number increased over the last 12 months. The core memberships have been stable and we gained more than 80 new members in the period.

What we worked on in 2018 (Initiatives and Workgroups)

- A regular Newsletter for TYPO3 Association Members
- Creation of a Social Media Editors group
- Relaunch of typo3.org

- "This month in TYPO3" page on typo3.org
- Improved communication workflow Association & TYPO3 Company
- Introduced a Budget Committee
- Organized the regular team leader meetings
- Introduction of an Events Committee (in progress)
- Update the voting system
- Introduce Self Service for members and community (in progress)

4.2 Annual report by Expert Advisory Board (EAB)

Boris Hinzer reported: As decided in the last GA, the Board and EAB worked already as one Body together. The main task of the EAB is the budget process. The process was organized by the Budget Committee.

4.3 Annual report by Business Control Committee (BCC)

Report from the BCC for the general assembly of the TYPO3 Association regarding the bookkeeping for 2017.

The BCC has reviewed the bookkeeping of the TYPO3 Association from 2018 on an accounting basis for each month. The basis for this was accounting balance sheets for each account and the full access to the digital archive of all invoices. During 2018 we changed the review process from a sole BCC meeting to a meeting with the cashier of the TYPO3 Association. This led to a better workflow since questions could be answered directly. Ambiguous bookings and naming were clarified by the assistant of the cashier.

The communication with the TYPO3 Board is on a stable and very good workflow.

The final bookkeeping is in good order, all problems which were found during the reviews have been solved by the TYPO3 Association.

Overall in 2018 the spending has been in line with the granted budgets. But! Some projects only used only a small percentage of the granted budget. This blocked funds for other projects.

Among these projects are:

- Security Team: 7% of 26.000 Euro
- Server Team: 19% of 46.500 Euro
- Marketplace: 30% of 60.000 Euro
- Typo3.org: 39% of 40.000 Euro

In total more than 125.000 Euro where not spend in various TYPO3 projects. With the new board structure we request a better controlling especially for the big budgets during the year and a eventually shift unused budgets to other projects. It is also a responsibility for the budget owner to communicate clear about the project and possible deviations from the original budget application.

The BCC has also reviewed the bookkeeping of the TYPO3 GmbH from 2018 on an accounting basis for each month. The basis for this was accounting balance sheets for each account, business assessment (in German BWA) and the full access to the digital archive of all invoices. During 2018 we changed the review process from a sole BCC meeting to a meeting including the CFO of the TYPO3 GmbH.

During 2018 many improvements to the bookkeeping process have been achieved.

The final bookkeeping for the GmbH is in good order, all problems which were found during the reviews have been solved by the TYPO3 GmbH.

4.4 Report by the GmbH

Mathias Schreiber provided a presentation about the current state of the TYPO3 GmbH.

Main task in 2018 were:

- Made T3G GDPR compliant

- Improve the Certification process
- Introduce new three employees
- Reach out to New «continents» (CMS Summit Africa, CMS Summit San Francisco , Chrome Developer Days San Francisco , CMS Security Summit Chicago)
- Organized and participated at several events
- Introduced new partnership s
- Improved Operations
- Launched two products

You can find more details in the GA presentation online: <https://typo3.org/project/association/structure/general-assembly/2019/>

GDPR Report

Olivier Dobberkau presented the GDPR report 2018. Karen Falkenberg is the data privacy officer of the TYPO3 Association. She reports about:

- 8 Process of Handling Request of Affected Party
- resulted in 1 Clarification of identities and 1 Timely deletion of subject data

We had:

- No Data breach
- No Notification to the supervisory authority
- No control by supervisory authority

5 Annual balance sheet and report by the cashier

Alain Veuve went through the annual report and balance sheet and explained the numbers. You can download the report from the GA 2019 page.

<https://typo3.org/project/association/structure/general-assembly/2019/>

Main facts:

- The income stream was stable
- Not every team used their budgets
- Education team generated earnings

Alain Veuve reports that the balance sheet has been approved by the Board.

6 Disencumbering of members of the board, cashier, accountants and commissions

- The members of the board were discharged with 44 votes by the members.
- The members of the EAB were discharged with 44 votes by the members.
- The members of the BCC were discharged with 44 votes by the members
- The cashier was discharged with 44 votes by the members.
- The accountant was discharged with 44 votes by the members.
- The commissions are discharged with 44 votes by the members.

7 Budget for the running year

We provided a report about the budget ideas 2019 at <https://typo3.org/project/association/funding-finances/budget->

2019/

We received applications for EUR 1.25M (2018: EUR 1.5M).

The approved expenses are spread over the pools as follows:

- Development: EUR 350,000 (for the TYPO3 CMS Core team, managed by the TYPO3 GmbH)
- Infrastructure: EUR 262,000 (for operational budgets)
- Innovation: EUR 397,500 (for innovation, events and education budgets)
- Travel Bucket for Pool EUR 35,000 (general pool for travel costs)

The total projected expenses are EUR € 1,044,500 – which are the highest ever so far.

All decisions were taken in full consent and with the best expectations.

You can download the complete Budget from the GA Page (<https://typo3.org/project/association/funding-finances/>).

8 Determination of admission fees and annual dues for all types of members

No changes this year.

9 Elections

9.1 Board Election

The TYPO3 Association Board election, that took place between March 21 and April 4 2019, have given the following results:

Name	Votes
Busemann, Stefan	184
Dobberkau, Olivier	182
Hasenau, Petra	157
Kraume, Peter	125
Veuve, Alain	125
Hinzer, Boris	114
Westhreenen, Ric van	110
Lesniak, Mathias Bolt	108

We like to thank all nominees for their willingness to contribute to the project!

The General Assembly approves the online voting with 41 votes, 3 abstain.

9.2 BCC Election

Two of the four positions in the BCC are elected alternating each year. The online voting started on March 21 and until April 4 2019.

Name	Votes
Schmitt, Ingo	205
Torresani, Roberto	168

The General Assembly approves the online voting with 41 votes, 3 abstain.



10 Petitions

10.1

Petitions of the members

None this year.

10.2

Petitions from the Board

None this year.

11 Changes to the bylaws

No changes this year.

12 Appointment of Honorary Members

No appointments this year.

Complaints about administrative bodies, decisions on dismissing members of the board, or any ordinary member, or any application for membership

No complaints.

13 Various other topics, not assigned to another body

none

14 Goodbye

The next GA is planned to take place in 21th April 2020 in Düsseldorf.

The chairman of the TYPO3 Association thanks for the various inputs from the members and closes the GA 2019 at 14:33.

April 26th 2019
Stefan Busemann
Secretary of the TYPO3 Association

<http://www.typo3.org/association>

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