T3A Budget-Applications for 2012

No	Name	Project	Committee	Short Desc.	Applicant	Leader	Amount €	Period	Notes
9	Certification	TYPO3 Integrator	Certification	Worldwide Certified Integration	Dominic B.	Dominic B.	-29'701.58	01.01.12 – 31.12.12	31'548.42 Expenses 61'250 Income
22	T3CON12	T3CON12 Europe	Event	T3CON12 Europe	Jürgen E.	Thomas H.	-20'000.00	01.01.12 – 15.10.12	190'000.00 Expenses 210'000.00 Income
20	Consultancy Listing	Professional Services Listing	Communication	Maintaining and Evolution of the Professional Services Listings (aka Consultancy Listing)	Peter P.	Peter P.	-18'500.00	01.01.12 – 31.12.12	41'500 Expenses 60'000 Income
10	T3BOARD	T3BOARD12	Event	Yearly snowboard community week	Adrian Z.	Thomas H.	0.00	01.01.12 – 31.12.12	20'000 Expenses 20'000 Income Hope to get some sponsoring for other projects. In 2011 almost 9'000.00 €
11	T3DD	T3DD12	Event	Yearly Dev-Conference	Gina S.	Thomas H.	0.00	01.01.12 – 31.12.12	40'000 Expenses 40'000 Income
16	Press / Comm.	Communication	Communication	For press work we need a small budget to cover expenses like a Flickr Pro account, production of printed press material, possible travel costs to live meetings with important journalists, etc.	Soeren S.	Soeren S.	1'000.00	01.01.12 – 31.12.12	
13	New Interface	New Interface Extension Builder	?	New ExtJS Interface	Nico de H. Rens A.	Nico de H.	7'200.00	01.01.12 – 30.06.12	

21	Events	Event	Event	Infrastructure to support Event organizers.	Thomas H.	Thomas H.	8'000.00	01.01.12 – 31.12.12	
27	GsoC	GsoC	R'n'D	Google Summer of Code	Ingo R.	Ingo R.	8'000.00	01.01.12 – 31.12.12	
17	T3CON Asia	T3CON	Event	Growing Community and Markets in Asia	Rebecca S. Visay K.	Thomas H.	8'750.00	01.01.12 – 31.12.12	
14	Extbase Code-Sprint	Extbase Code-Sprint	R'n'D	Extbase Code-Sprint	Bastian W.	Bastian W.	9'500.00	01.01.12 – 31.12.12	
4	Lawyer	Administration	Administration	Lawyer Costs for legal requirements	Adrian Z.	?	10'000.00	01.01.12 – 31.12.12	raised from 5'000 to 10'000 due to short experiences
28	Server	Server Team	R'n'D	Server Maintenance	Michael S.	Michael S.	11'700.00	01.01.12 – 31.12.12	
5	General Meetings	Administration	Administration	Location, Catering, (GA)	Gina S.	Gina S.	12'000.00	01.01.12 – 31.12.12	
7	General Travel Expenses	Administration Travel Expenses	Administration	Transport to the GA and COS-COB	Gina S.	Gina S.	13'000.00	01.01.12 – 31.12.12	
18	New TER	TER	R'n'D	Modernisation of the TER etc.	Fabien U.	?	14'130.00	01.01.12 – 31.12.12	
1	Accounting etc.	Administration	Administration	Legal Costs, Accounting...	Adrian Z.	?	15'000.00	01.01.12 – 31.12.12	
6	T3CON Travel Expenses	Administration	Administration	Travel expenses, Hotel, conference Tickets for T3CON for the Board, EAB and BCC...	Gina S.	Gina S.	18'700.00	01.01.12 – 31.12.12	
2	Board Work	Board	Administration	General Board-Work over 4 hours/week	Jürgen E.	Jürgen E.	20'900.00	01.01.12 – 31.12.12	
8	Board Assistance	Board Assistance	Administration	Board Assistance: OTRS, Accounting, Membership Organisation etc.	Jürgen E.	Jürgen E.	20'900.00	01.01.12 – 31.12.12	
3	Expenses	Administration	Administration	Accommodation costs for Board & EAB	Adrian Z.	?	23'000.00	01.01.12 – 31.12.12	

12	Security Team	Security	R'n'D	Improving Security Core & TER	Helmut H. Andreas F.	Helmut H.	25'400.00	01.01.12 – 31.12.12	
23	Marketing	Marketing	Communication	Annual Marketing Expenses	Kian G.	Soeren S.	30'500.00	01.01.12 – 31.12.12	
24	Community Manager	Community Manager	Communication	Community Management	Ben v. E.	Ben v. E.	76'500.00	01.01.12 – 31.12.12	
25	TYPO3 v4 Plan A	TYPO3 v4	R'n'D	Version 4.x Entwicklung	Ingmar S.	Ingmar S.	95'400.00	01.01.12 – 31.12.12	
26	TYPO3 v4 Plan B	TYPO3 v4	R'n'D	Version 4.x Entwicklung	Ingmar S.	Ingmar S.	163'400.00	01.01.12 – 31.12.12	
15	Phoenix	Phoenix, FLOW3	R'n'D	Development of TYPO3 Phoenix to a usable state and a first final release towards the end of 2012.	Robert L. Ingmar S.	Robert L. Karsten D.	247'000.00	01.01.12 – 31.12.12	
19	Workspaces	Workspaces	R'n'D	Workspaces on Oracle	not mentioned ?	not mentioned ?	not mentioned ?	01.01.12 – 31.12.12	

Color Code:

	= Projects with Revenue
	= Projects with same In- and Output
	= Several Budgets for the same Project, only one of them will be taken for negotiations
	= Applications not complete
	= Standard Applications

1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	Administration Committee
Budget deadline	20st of September 2011
Budget adressed to	Adrian Zimmermann
Project name	General Administration Costs
Description	General legal costs like - Accounting - Revision - Fax, Tel Number - GA Costs - legal costs (bylaws) - legal forms (taxes) - etc.
Project leader	Adrian Zimmermann
Planned project start	01.01.12
Estimated project end	31.12.12
Estimated cost	15'000.00 Euro

1.2 Milestones

Date	Description
Quarterly	Quartely Accounting Reports
Yearly	GA, Revision
Daily	Legal Business as required

2. Terms and conditions

General agreement

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Project Management

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Application Process: what's next

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The committees are listed here:

http://association.typo3.org/activities/ref/assoc/

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Invoicing & Payment

The invoice is to made monthly. It has to include a detailed report about the status and an actual time sheet. If an applicant is invoicing more than 2'000.00 € per month, the emoluments have to be reported to the association.

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Third parties, which also funded a project have to be reported to the T3A.

The budget will forfeit with the lapse of the budget-period (calendar year).

3. Approval

Application achieved	[Date]
Committee leader	□ Accepted □ Refused
Signature	[committee leader]
Board	□ Accepted □ Refused
Signature	[board member]
Number of billing	[invoice no]
Date of billing	[invoice date]
Comments	[comments]

1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	Administration Committee
Budget deadline	20st of September 2011
Budget adressed to	Jürgen Egeling
Project name	Board Work
Description	General Board-Work of all Board members. Only charged if a monthly average of more than 4 hours a week is tracked.
Project leader	Jürgen Egeling
Planned project start	01.01.12
Estimated project end	31.12.12
Estimated cost	20'900.00 EUR: - 460 h/year à 35.00 euro: 16'100.00 EUR - Misc expenses: 4'800.00 EUR

1.2 Milestones

Date	Description
Monthly	Skype Tel Meeting
Quarterly	Reports, Meetings etc.
Yearly	GA
Daily	Business as required

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Board	□ Accepted □ Refused
Signature	[board member]
Number of billing	[invoice no]
Date of billing	[invoice date]
Comments	[comments]

1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	Administration Committee
Budget deadline	20st of September 2011
Budget adressed to	Adrian Zimmermann
Project name	Administration Hotel Expenses
Description	All accomodation costs for the Board % EAB
Project leader	Adrian Zimmermann
Planned project start	01.01.12
Estimated project end	31.12.12
Estimated cost	23'000.00 Euro

1.2 Milestones

Date	Description
Quarterly	Cos-Cobs
Yearly	GA
General	All official Meeting Accomodation Costs

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Board	□ Accepted □ Refused
Signature	[board member]
Number of billing	[invoice no]
Date of billing	[invoice date]
Comments	[comments]

1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	Administration Committee
Budget deadline	20st of September 2011
Budget adressed to	Adrian Zimmermann
Project name	Lawyer/Legal Costs
Description	Lawyer Costs for legal requirements
Project leader	Adrian Zimmermann
Planned project start	01.01.12
Estimated project end	31.12.12
Estimated cost	5'000.00 Euro

1.2 Milestones

Date	Description
As required	

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![TYPO3 logo]

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Signature	[committee leader]
Board	□ Accepted □ Refused
Signature	[board member]
Number of billing	[invoice no]
Date of billing	[invoice date]
Comments	[comments]

1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	Administration Committee
Budget deadline	20st of September 2011
Budget addressed to	Gina Steiner
Project name	Administration General Meeting Costs
Description	Location, Catering and Accommodation for the General Assembly and Location and Accommodation for the combined meetings of the bodies of the TYPO3 Association.
Project leader	Gina Steiner
Planned project start	01.01.12
Estimated project end	31.12.12
Estimated cost	12.000.- Euro

1.2 Milestones

Date	Description
February 2012	GA (EAB, BCC, board, event committee, 2 days)
March 2012	Setup meeting for the BCC, EAB and board (2 days)
August 2012	Budget overview meeting (EAB, board, 1 day)
November 2012	Budget finalisation meeting (EAB, board, 2 days)

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Signature	[committee leader]
Board	□ Accepted □ Refused
Signature	[board member]
Number of billing	[invoice no]
Date of billing	[invoice date]
Comments	[comments]

1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	Administration Committee
Budget deadline	20st of September 2011
Budget addressed to	Gina Steiner
Project name	T3CON Conference Travel Expenses
Description	Travel expenses regrading transportation, hotel and conference tickets for the T3CON for the EAB, BCC, board and Event committee leader of the TYPO3 Association. In sum this are 17 persons. I calculate 600.- € per conference ticket, three nights in a hotel á 100.-€ per nigth/person, and 200.-€ transportation costs per person.
Project leader	Gina Steiner
Planned project start	01.01.12
Estimated project end	31.12.12
Estimated cost	18.700.- Euro

1.2 Milestones

Date	Description

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The responsible person reviews the application and decides if it will be allowed or dismissed in the instance. If he allows the application, it will be passed by him to the treasurer. If he dismisses the application, it is his duty to explain the reasons for the refusal to the applicant. The applicant has three options after his/her application has been turned down by the committee leader: 1. The applicant accepts the decision. 2. The applicant corrects the application to comply with the requirements as put forth by the budget leader 3. the applicant disagrees with the reasons for the refusal and files an appeal to the board. A formal appeal contains the application with documentation on the discussion with the budget-leader.

Every application will be collected, prepared and presented to the board by the treasurer until the 1th of October of the running year. During T3CON the 4 most important budget applications will be introduced to the TYPO3 Association members and the public. Between December and beginning of February the budgets will be negotiated within the TYPO3 Association Steering Committee. At the TYPO3 Association General Assembly in February, the final budget will be presented.

Invoicing & Payment
The invoice is to made monthly. It has to include a detailed report about the status and an actual time sheet. If an applicant is invoicing more than 2'000.00 € per month, the emoluments have to be reported to the association.

In this project, only external costs for travel or services provided by third parties were covered by the Association. It calls for a correct invoicing and the milestones have to be achieved, which will be considered by the committee leader. If everything is ok, the treasurer has to be informed by the committee leader and the payment will be made by the treasurer within 20 days.

Third parties, which also funded a project have to be reported to the T3A.

The budget will forfeit with the lapse of the budget-period (calendar year).

3. Approval

Application achieved	[Date]
Committee leader	□ Accepted □ Refused
Signature	[committee leader]
Board	□ Accepted □ Refused
Signature	[board member]
Number of billing	[invoice no]
Date of billing	[invoice date]
Comments	[comments]

1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	Administration Committee
Budget deadline	20st of September 2011
Budget addressed to	Gina Steiner
Project name	Administration Travel Expenses
Description	Travel expenses regrading transportation for the General Assembly and the combined meetings of the bodies of the TYPO3 Association.
Project leader	Gina Steiner
Planned project start	01.01.12
Estimated project end	31.12.12
Estimated cost	13.000.- Euro

1.2 Milestones

Date	Description
February 2012	GA (EAB, BCC, board, event committee, 2 days)
March 2012	Setup meeting for the BCC, EAB and board (2 days)
August 2012	Budget overview meeting (EAB, board, 1 day)
November 2012	Budget finalisation meeting (EAB, board, 2 days)

2. Terms and conditions

General agreement

The project leader assures that he will use the funds offered by the TYPO3 Association only for the purpose of the proposed project. All expenses must be documented and readily accessible to the business control committee at all times. Every person is allowed to file an application through this form and in due time.

Project Management

The milestones defined by the project leader reflect the general to do list of the project. Each milestone carries a date, which is the estimated due date for the respective item. These dates act as a reminder and goal for the developers and are necessary for the budget-leader to get an overview over the states of all running projects.

Whenever a milestone due date is reached, a date or milestone has to be changed or the milestone was reached earlier than expected, the project leader attaches a small notice to the milestone which gives an overview of the situation. A note should either state that the milestone was reached, give reasons why a milestone must be postponed or similar information which allows for evaluate the project's health.

After reaching a milestone, the exact workload spent for it will also be reported and attached as a note. The project-leader will get the reported hours paid, also if there is less workload than offered in the application. If the workload is more than estimated, the budget-leader has to decide whether the project is stopped or more money will be allowed.

If it seems probable that the project fails or doesn't make sense to continue, the project leader must report this as soon as possible to the budget-leader. The project leader will then create a report about the reasons why he aborted the project and will be paid for the work he has done so far.

The budget-leader has the right to stop projects if necessary or transfer it to another applicant. He will, in both cases, consult the other committee-members in order to find the best solution.

Application Process: what's next

The application is to be sent to budget@typo3.org. It will be directed to the right person.

The committees are listed here:

http://association.typo3.org/activities/ref/assoc/

The responsible person reviews the application and decides if it will be allowed or dismissed in the instance. If he allows the application, it will be passed by him to the treasurer. If he dismisses the application, it is his duty to explain the reasons for the refusal to the applicant. The applicant has three options after his/her application has been turned down by the committee leader: 1. The applicant accepts the decision. 2. The applicant corrects the application to comply with the requirements as put forth by the budget leader 3. the applicant disagrees with the reasons for the refusal and files an appeal to the board. A formal appeal contains the application with documentation on the discussion with the budget-leader.

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3. Approval

Application achieved	[Date]
Committee leader	□ Accepted □ Refused
Signature	[committee leader]
Board	□ Accepted □ Refused
Signature	[board member]
Number of billing	[invoice no]
Date of billing	[invoice date]
Comments	[comments]

1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	Administration Committee
Budget deadline	20st of September 2011
Budget adressed to	Jürgen Egeling
Project name	Board Assistance
Description	Assistance to the Board in the following work: - OTRS - Accounting - Meetings / Organisation GA etc. - Membership Administration - Membership Communication - Miscellaneous
Project leader	Jürgen Egeling
Planned project start	01.01.12
Estimated project end	31.12.12
Estimated cost	20'900.00 EUR: - 460 h/year à 35.00 euro: 16'100.00 EUR - Misc expenses: 4'800.00 EUR

1.2 Milestones

Date	Description
Monthly	Accounting Membership Process
Daily	Communication OTRS/Membership/Misc
Quarterly	Reports Assistance, Meetings etc.
Yearly	GA

2. Terms and conditions

General agreement
The project leader assures that he will use the funds offered by the TYPO3 Association only for the purpose of the proposed project. All expenses must be documented and readily accessible to the business control committee at all times. Every person is allowed to file an application through this form and in due time.

Project Management
The milestones defined by the project leader reflect the general to do list of the project. Each milestone carries a date, which is the estimated due date for the respective item. These dates act as a reminder and goal for the developers and are necessary for the budget-leader to get an overview over the states of all running projects.

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Application Process: what's next

The application is to be sent to budget@typo3.org. It will be directed to the right person.

The committees are listed here:

http://association.typo3.org/activities/ref/assoc/

The responsible person reviews the application and decides if it will be allowed or dismissed in the instance. If he allows the application, it will be passed by him to the treasurer. If he dismisses the application, it is his duty to explain the reasons for the refusal to the applicant. The applicant has three options after his/her application has been turned down by the committee leader: 1. The applicant accepts the decision. 2. The applicant corrects the application to comply with the requirements as put forth by the budget leader 3. the applicant disagrees with the reasons for the refusal and files an appeal to the board. A formal appeal contains the application with documentation on the discussion with the budget-leader.

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Invoicing & Payment
The invoice is to made monthly. It has to include a detailed report about the status and an actual time sheet. If an applicant is invoicing more than 2'000.00 € per month, the emoluments have to be reported to the association.

In this project, only external costs for travel or services provided by third parties were covered by the Association. It calls for a correct invoicing and the milestones have to be achieved, which will be considered by the committee leader. If everything is ok, the treasurer has to be informed by the committee leader and the payment will be made by the treasurer within 20 days.

Third parties, which also funded a project have to be reported to the T3A.

The budget will forfeit with the lapse of the budget-period (calendar year).

3. Approval

Application achieved	[Date]
Committee leader	□ Accepted □ Refused
Signature	[committee leader]
Board	□ Accepted □ Refused
Signature	[board member]
Number of billing	[invoice no]
Date of billing	[invoice date]
Comments	[comments]

Expenses				Expenses in time			Expenses in EUR		
Process				Duration in hours	Freq.	Total	Amount	Total	Comment
Certification in place									conducted by proctors
Conduct certification					8			0.00	
Travel time					8			0.00	
Travel expenses / compensation money					8		150.00	1'200.00	
Room rental					8		100.00	800.00	
Certification @ testing center									should be conducted by certification team members
Test Delivery by Pearson VUE					254		70.13	17'814.20	
Initial work for certification team				32	1	32	35	1'120.00	Preparation and rework of questions, might done for free, this amount would then be reduced
Preparation									
Communication				2.25	8	18		630.00	Answering questions, helping, team communication, exam communication, organization of rooms, etc.
Registration				1.25	8	10		350.00	
Creating and sending documents: NDA, receipts, etc.				1	8	8		280.00	
Post Processing									
Corrections of tests				3	8	24		840.00	
Sending "you passed"-letters and putting online				0.1	280	28		980.00	Assumption: only 75% of the attendees pass
Costs for "you passed" -letters					280		3.25	909.22	Stamps, letters, envelope
Communication and coordination with Pearson VUE				0.1	350	35	35	1'225.00	Mainly for the voucher issue
Meetings									
Traveling expenses					20		150.00	3'000.00	Several meetings with team and sub-teams
Miscellaneous									
Translations/Language review of questions					4		350.00	1'400.00	New questions have to get reviewed by a professional translator
Marketing material					1		1'000.00	1'000.00	
Total budget								**31'548.42**	

Revenue	
Revenue from certifications	**61'250.00**
Penalty	0.00
Total	**61'250.00**

Parameter					
Certifications per year	350				
Exams in place	8				basecamps, Universities, T3CON, T3DD, T3BOARD
Attendees per exam in place	12				
Room rental	100	EUR			
Test Delivery by PearsonVUE	70.13				£61.25/test, 1 £ = 1.14506 EUR (04.08.11)
Price per exam in place	0.55	EUR	0.92	Fr.	0.12 / page 0.10 / print 20 page 0.5 / pencil
Price for pass letter	3.25	EUR	4.92	Fr.	0.12 page 0.20 print 3.80 stamps 0.80 envelope
income /h	35	EUR			
Sending exams from Germany to Switzerland	38.5	EUR			

1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	Certification committee
Budget deadline	31st October of the previous Year
Budget addressed to	Dominic Brander
Project name	Certification
Description	Certification exams in different cities worldwide
Project leader	Dominic Brander
Planned project start	01.01.12
Estimated project end	31.12.12
Estimated cost	see attached cost sheet

1.2 Partnership with Pearson VUE

Introduction

Starting with the certification process we conducted a intense survey. In this survey one of the key conclusions was: **More than 2/3 of the participants want to travel less than 2 hours to take the exam.** (See chapter 4.2.4/page 12 in the PDF provided.)

In the last months the need to deliver certification exams worldwide became more and more intense. We have people from Japan, Chile, USA, India, Indonesia, Romania and many other countries who would like to take the TYPO3 certification.
Since the requests are often coming only from two or three persons per country/city we are not able to deliver exams for a reasonable cost to such TYPO3-exotic places with our standard settings. It takes us either very long to organize a proctor for such places (case Australia: almost one year) or (unfortunately in most cases) we are not able at all to fulfill the needs.

In the last years we were not able to find the right partner helping us to make sure the travel time is as low as wanted/needed. We were looking for different partners and options (Thompson Prometric, Pearson VUE and others). But our volume of exams (less than 400) seemed to be too low to be interesting for them.

This has changed luckily in the last months and we were contacted by Ben Hancock from Pearson VUE. He first approached Ben Van't Ende on CeBIT in March 2011 and in the last months I was able to define a "package" with Ben Hancock. In a personal meeting end of July we agreed on the basics and I got a good impression from the services offered by Pearson VUE.
In the following I would like to introduce this to you.

About Pearson VUE

Pearson VUE provides a full suite of services from test development to data management, and delivers exams through the world's most comprehensive and secure network of test centres in 165 countries.

More about Pearson VUE: http://www.pearsonvue.com/

Advantages

- ✔ worldwide delivery of tests
- ✔ reduction of administration costs
- ✔ professional: With Pearson VUE as partner the certification is getting an even more professional touch
- ✔ real time results: candidates get the result (passed, failed) only a few minutes after taking the test
- ✔ the software based delivery of test allows us a greater variation of questions. The software of Pearson VUE offers dozens of possibilities.
- ✔ the whole payment process is done by Pearson VUE
- ✔ candidates no longer have to wait until the certification "comes" to their town. In Germany people can register in more than hundred test centres. 165 countries, more than 5'000 test centres.

Disadvantages

- ✗ we have to deliver at least 250 certifications/year. If we can not provide this number we have to pay the non-realised certifications. Example: we only deliver 200 exams → we have to pay the 50 non-realised extra = 50*70.13 EUR = 3'506.50 EUR
- ✗ the contract lasts 5 years (see also below for further information)
- ✗ adding new questions to the system can only be done manually by Pearson VUE and therefore it will cost some money.
- ✗ We have to find a good solution for the different prices (members, non-members). Suggestion from Pearson VUE: create a series of vouchers with a certain discount. We can then mail shot a voucher to your existing member base, which may also result in an increase of tests taken, and then as and when you get new members you can include a voucher code as part of the sign up package?

Questions and answers

I asked Pearson VUE a bunch of questions. The questions came also from the team.

1. what does "setup" really mean? what is included?
   Everything is included. Putting in questions by Pearson. Setting up environment. Setting up landing pages. etc.
1. can we provide hundreds of questions or is this limited to a specific amount?
   initially we can provide all questions we have. If we want to provide further questions after the initial period we might have to pay. Might: Depending on the amount of questions and matter of negotiation. Questions which are once in the pool have passed a quality process by Pearson and can not change any other time. But in our case this won't be a problem since ;-)

2. how can we handle different prices (members)
   no concrete solutions. might work with vouchers. he will think about this and get back to me
3. what are the costs for changing questions? Or can we do these changes anytime on our own?
   We can not do this on our own. Costs see above.
   Usually 100 Questions ~ 350 Euros.
4. are tests always the same (i.e. are questions randomized or always in the same running order)? Or do you collect a bunch of questions from a pool of questions?
   There are two ways:
   - Form based: We define a set of questions and n forms (that's what we currently have with the A+B tests).
   - Pool based: n questions are derived from a pool of questions. This is done per test.
   No matter which kind we are using: The question order is/can be randomly on a subset-level or over the whole test.
5. how do we have to enter the questions? Are there any API's?
   Word, Excel. No API. It's all done manually
6. Do you support images in questions?
   Images, videos, texts, audios, graphics, flash and much, much more.
7. How is the rating/cut of handled? is the rating on a per question base?
   We can stick to our cut off method (they use the same).
8. Is the number of answers limited per question? Is the number of correct answers limited per question? We pretty often have questions with 1,2,3 correct answers.
   No limitation. There is even the option to say how many questions are correct and you can not proceed before you have filled in the correct number.
9. Is it possible to address questions to a specific software version?
   yes
10. What happens if we fall below 250 tests per year?
    We pay 250 tests/year. If we fall below that, we have to pay the difference.
11. What is the penalty model for less than 250 tests per year?
    See above
12. What would it cost to reduce the 5 year contract to 2 years?
    Minimum is 3 years. But will be more expensive. He will send me different scenarios (3 fix, 5 fix, 3 fix + 2 optionally).
13. how can we make sure that people can not register within our blocking-time of 2 months
    freely definable by the registration process
14. can we include a NDA
    yes
15. how long does it take to implement the whole process?
    3 months
16. how can people pay
    credit cards, cash.
17. who is sending out the certifications
    we*, but people get immediate a feedback (or if wanted delayed)*

Contract / Options

All the information can be found in the folder further reading
Typo 3 Proposal Document - v. 5.0.pdf

The following is just a very short summary of the most relevant:

1. 5 year deal at the price we proposed previously - £61 per test delivered, no upfront setup fee. We can incorporate a 6 month break clause after the first 2.5 years with no penalty. Should you go with this offering I will be happy to include some complimentary psychometric analysis of your items.

2. 3 year deal would mean a price change to £71 per test.

What I want from you

I apply for two things:

1. I'd like to know from you, if partnering with Pearson VUE is fine with you. I need your go to finalize and fix the contract (the contract itself will have to be signed by the T3A Board.).
There will be some drawbacks like the voucher things and the fix contract duration of 5 years. But I am sure we find a good solution for the member/non-member issue. And concerning the contract I am convinced TYPO3 will still be there in 5 years!

2. Based on 1. I would like to have a go for the attached budget for 2012.
I'm aware that the budget is not yet 100% fixed, since the numbers can slightly change based on our contract negotiations. But I am certain the numbers are pretty precise and will not change too dramatically.

Outlook, next steps

To implement the new test environment we need **3-4 months**. So to make sure we can start on January 2012 **we must finish the contract until end of September**.

Schedule:
- 04.08.11: Application arrived at the TYPO3 Association Board
- 20.08.11: Questions from the board to Dominic until August 20. I will be on holiday from August 26 until September 23.
- 21.08.11: Go-NoGo to Dominic and Pearson VUE
- 30.09.11: Contract signed and work can start

2. Terms and conditions

General agreement
The project leader assures that he will use the funds offered by the TYPO3 Association wisely and with best intentions. To reduce bureaucracy and reach a high effectiveness, the Association trusts in the capabilities and intentions of the project leader.

Project Management
The milestones defined by the project leader reflect the general to do list of the project. Each milestone carries a date, which is the estimated due date for the respective item. These dates act as a reminder and goal for the developers and are necessary for the committee leader to get an overview over the states of all running projects.

Whenever a milestone due date is reached, a date or milestone has to be changed or the milestone was reached earlier than expected, the project leader attaches a small notice to the milestone which gives an overview of the situation. A note should either state that the milestone was reached, give reasons why a milestone must be postponed or similar information which allows for evaluate the project's health.

After reaching a milestone, the exact workload spent for it will also be reported and attached as a note. The project-leader will get the reported hours paid, also if there is less workload than offered in the application. If the workload is more than estimated, the committee leader has to decide whether the project is stopped or more money will be allowed.

If it seems probable that the project fails or doesn't make sense to continue, the project leader must report this as soon as possible to the committee leader. The project leader will then create a report about the reasons why he aborted the project and will be paid for the work he has done so far.

The committee leader has the right to stop projects if necessary or transfer it to another developer. He will, in both cases, consult the other R&D committee members in order to find the best solution.

Budget Process

Every member is competent to file an application, which has to be in due form and due time.

The committee leader is the first authority and he receives first the application. He considers it and decides if it will be allowed or dismissed in first step. If he allows the application, it will be passed by him to the Board. If he dismisses the application, he is forced to mention reasons for the refusal to the applicant. In following the applicant has three possibilities: 1. He agrees with the reasons and abandons the application. 2. The reason for the refusal is a less-documented application, so the applicant has a second chance to present a well-documented application to the committee leader. 3. He disagrees with the reasons for the refusal and avails himself of the right to file an appeal. For that he has to submit the application in additional to documented arguments for the appeal respectively counter-arguments for the refusal directly to the Board.

The Board is the second and final authority. Every by the committee leader passed application or directly by the applicant submitted appeal has to be confirmed by the Board. Unlike the committee leader the Board isn't forced to justify his decision. If the application has been refused by the Board, a further appeal isn't possible anymore. In both cases (acceptance and refusal) the Board has to inform the committee leader which is responsible to inform the applicant.

Invoicing & Payment

The invoice is to made monthly. It has to include a detailed report about the status and an actual time sheet. If an applicant is invoicing more than 2'000.00 € per month, the emoluments have to be reported to the association.

In this project, only external costs for travel or services provided by third parties were covered by the Association. It calls for a correct invoicing and the milestones have to be achieved, which will be considered by the committee leader. If everything is ok, the treasurer has to be informed by the committee leader and the payment will be made by the treasurer within 20 days.

Third parties, which also funded a project have to be reported to the T3A.

The budget will forfeit with the lapse of the budget-period (calendar year).

Communication

Budgets and parts of budgets for the next calendar year will be subject to the general meeting, pass at the latest on the 15th of December by a circular resolution. After the 15th of December the approved budgets for the following year will be communicated to the members.

3. Approval

Application achieved	[Date]
Committee leader	□ Accepted □ Refused
Signature	[committee leader]
Board	□ Accepted □ Refused
Signature	[board member]
Number of billing	[invoice no]
Date of billing	[invoice date]
Comments	[comments]

1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	Event Committee
Budget deadline	20st of September 2011
Budget adressed to	Thomas Hempel
Project name	T3BOARD12
Description	Yearly Snowboard-Tour. Will be held in Laax 2012: http://news.typo3.org/news/article/t3board12-will-be-back-in-laax-switzerland/
Project leader	Adrian Zimmermann
Planned project start	01.01.12
Estimated project end	31.12.12
Estimated cost	Income: 20'000.00 Eur Expenses: -20'000.00 Eur Sum: 0.00 Hope to get even some Bug-Auction (or similar) Sponsoring for different Projects. Last time almost 9'000.00 Euros were sponsored.

1.2 Milestones

Date	Description
30.09.11	Subscription starts
30.09.11 – 25.02.12	Preparations
25.02.12 – 03.03.12	T3BOARD12
04.03.12 – 30.04.12	Aftermath

2. Terms and conditions

General agreement

The project leader assures that he will use the funds offered by the TYPO3 Association only for the purpose of the proposed project. All expenses must be documented and readily accessible to the business control committee at all times. Every person is allowed to file an application through this form and in due time.

Project Management

The milestones defined by the project leader reflect the general to do list of the project. Each milestone carries a date, which is the estimated due date for the respective item. These dates act as a reminder and goal for the developers and are necessary for the budget-leader to get an overview over the states of all running projects.

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The budget-leader has the right to stop projects if necessary or transfer it to another applicant. He will, in both cases, consult the other committee-members in order to find the best solution.

Application Process: what's next

The application is to be sent to budget@typo3.org. It will be directed to the right person.

The committees are listed here:

http://association.typo3.org/activities/ref/assoc/

The responsible person reviews the application and decides if it will be allowed or dismissed in the instance. If he allows the application, it will be passed by him to the treasurer. If he dismisses the application, it is his duty to explain the reasons for the refusal to the applicant. The applicant has three options after his/her application has been turned down by the committee leader: 1. The applicant accepts the decision. 2. The applicant corrects the application to comply with the requirements as put forth by the budget leader 3. the applicant disagrees with the reasons for the refusal and files an appeal to the board. A formal appeal contains the application with documentation on the discussion with the budget-leader.

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Invoicing & Payment

The invoice is to made monthly. It has to include a detailed report about the status and an actual time sheet. If an applicant is invoicing more than 2'000.00 € per month, the emoluments have to be reported to the association.

In this project, only external costs for travel or services provided by third parties were covered by the Association. It calls for a correct invoicing and the milestones have to be achieved, which will be considered by the committee leader. If everything is ok, the treasurer has to be informed by the committee leader and the payment will be made by the treasurer within 20 days.

Third parties, which also funded a project have to be reported to the T3A.

The budget will forfeit with the lapse of the budget-period (calendar year).

3. Approval

Application achieved	[Date]
Committee leader	□ Accepted □ Refused
Signature	[committee leader]
Board	□ Accepted □ Refused
Signature	[board member]
Number of billing	[invoice no]
Date of billing	[invoice date]
Comments	[comments]

1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	Event Committee
Budget deadline	20st of September 2011
Budget adressed to	Gina Steiner
Project name	T3DD12
Description	TYPO3 Developer Days
Project leader	Gina Steiner
Planned project start	01.01.12
Estimated project end	31.12.12
Estimated cost	Income: 40.000.- Expenses: -40.000.- Sum 0.-

1.2 Milestones

Date	Description
01.01.12	Inofficial call for papers
01.02.12	Website launch
01.02.12	Official Call for papers
15.02.12	Start of registration
15.03.12	End of Early bird
01.04.12	Closing date for abstracts
15.04.12	Authors notified
01.05.12	Event registration until

2. Terms and conditions

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Invoicing & Payment

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3. Approval

Application achieved	[Date]
Committee leader	□ Accepted □ Refused
Signature	[committee leader]
Board	□ Accepted □ Refused
Signature	[board member]
Number of billing	[invoice no]
Date of billing	[invoice date]
Comments	[comments]

1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	Research & Development
Budget deadline	20st of September 2011
Budget adressed to	Helmut Hummel
Project name	Security Team
Description	Improving the security for TYPO3 core and TER-extensions
Project leader	Helmut Hummel, Andreas Förthner
Planned project start	01.01.12
Estimated project end	31.12.12
Estimated cost	All Costs in EUR
Travel expenses to events/ meetings	4.500,00
Security Code Sprint for Security improvements for TYPO3 v4 core	4.800,00
Incident Handling System	5.600,00
General Team Coordination, Organizing Core Security Releases, writing advisories	10.500,00
SUM	**25.400,00**

1.2 Milestones

Date	Description
February 2012	Implement incident management module to lower the time needed for publishing advisories/ news/ announcements
March 2012	Code Sprint for Core Security Improvements
All over the year: Coordination/ Leadership/ Organization	Being the Security Team leader for over 2 years now, I learned that it is important to be a guide and a driver for the team. In times I invested all my free time in the project the motivation of

Date	Description
	everybody in the team was high and we achieved a lot. But there were also times where I had too much work and private commitments, thus could not drive the project and the team further. To be able to do this constantly during a whole year, I need to do this work as part of my "job", thus in working hours. Besides the 2 hours/week I already got sponsored by my employer (naw.info) for the project, I suggest to extend the time to 6h/week, which I will invest during my working hours. For these additional 4h naw.info will issue invoices at a rate of 50EUR/h (which is far below naw.info's normal rate but that can be seen as additional sponsoring of the project). Of course only hours exceeding the 2h/week and time really invested will be calculated.

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Board	□ Accepted □ Refused
Signature	[board member]
Number of billing	[invoice no]
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Comments	[comments]

1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	[concerning committee]
Budget deadline	20st of September 2011
Budget adressed to	Nico de Haen, Rens Admiraal
Project name	New Interface for the Extension Builder
Description	The Extension Builder is a key feature in pushing domain driven development forward with TYPO3. So far no other CMS provides such a tool and it is a unique selling point for TYPO3 in the CMS market. The Extension Builder could provide much more functionality, but the current userface and it's underlying library is limited and can't be extended. With the new (ExtJS based) interface the Extension Builder could become a tool to ease the development and maintenance of extensions to a very high degree. This would make extension development much more efficient, secure and at the same time improves the compatibility to common software architecture principles (OOP, MVC) and FLOW3.
Project leader	Nico de Haen
Planned project start	01.01.2012
Estimated project end	30.06.2012
Estimated cost	**Total: 24 days à 6h/d (144 h)** Milestone 1: 5 days Milestone 2: 7 days Milestone 3: 7 days Milestone 4: 5 days The estimated calculation only reflects the efforts for the basic implementation. They will be amended by common community contributions of the TYPO3 project. The budget aims to allow continuous development of the bigger tasks in code sprints. All calculated time is for development work, project management is additionally contributed on a voluntary basis by Nico de Haen.

1.2 Milestones

Date	Description
February, 29th 2012	**Milestone 1** ExtJS view, Data Store, ExtDirect, Connect interface to existing backend
April, 15th 2012	**Milestone 2** Implement modeler based on Oryx, adapt Oryx (stencil set), bind Oryx to the extension model
June, 15th 2012	**Milestone 3** Migrate all existing features to the new interface
July, 31st 2012	**Milestone 4** Add missing TCA feature, Filetree for overwrite settings, mapping to existing tables etc.

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Signature	[committee leader]
Board	□ Accepted □ Refused
Signature	[board member]
Number of billing	[invoice no]
Date of billing	[invoice date]
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1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	Research and Development
Budget deadline	20st of September 2011
Budget addressed to	Bastian Waidelich
Project name	Extbase Code Sprints
Description	We think that in the current state of Extbase and Fluid a lot can be achieved in relatively short time with a managed team and the right guidance. That's why we're planning to do one or two Extbase Code Sprints in 2012. That should lower the entry barrier for contributors and make it possible to get rid of some long lasting annoyances. Felix Oertel agreed to organize two such events. One prior to the T3DD12 and one independent event. This budget should cover travel & accommodation expenses for approximately 10 participants. Besides, we think that the insufficient documentation & communication is a major issue, so we want to create a microsite on typo3.org as landing page for everyone interested in Extbase and Fluid.
Project leader	Bastian Waidelich
Planned project start	Spring 2012
Estimated project end	Before T3CON12
Estimated cost	Including travel & accommodation we estimate a cost of **9500 Euro** for two 5-day Sprints (10 people x 2 events x 350€ + 2500 € for non-EU-members)

1.2 Milestones

Date	Description
Spring 2012	Microsite: Create the official entry point for all Extbase & Fluid related topics (e.g. at extbase.typo3.org)
Spring 2012	Survey: Ask the community members and collect the most pressing issues they experiences with

Date	Description
	Extbase and Fluid
Spring 2012	Contributor Code Sprint: A five-day code sprint targeted at developers who are interested in contributing to Extbase but require some guidance. This code sprint should also address most important gremlins mentioned above.
July 2012	2nd Code sprint prior to T3DD12 to fix further issues that weren't addressed in the first sprint.

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Signature	[committee leader]
Board	□ Accepted □ Refused
Signature	[board member]
Number of billing	[invoice no]
Date of billing	[invoice date]
Comments	[comments]

1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	Research & Development
Budget deadline	20th of September 2011
Budget addressed to	Robert Lemke, Ingmar Schlecht
Project name	TYPO3 Phoenix, FLOW3
Description	Development of TYPO3 Phoenix to a usable state and a first final release towards the end of 2012.
Project leader	Robert Lemke, Karsten Dambekalns
Planned project start	01.01.2012
Estimated project end	31.12.2012

Estimated cost	• 3984 hours as per calculation below
	• 20% markup for growth & side costs
	
	   = 4780 hours
	
	• 8000 € meeting & travel budget
	
	T3A development rates: 50.00 Euro / hour
	T3A admin rates: 35.00 Euro / hour
	
	   = 247.000 € / 321.100 CHF

1.2 Milestones

The overall plan is to release a stable, functional version of the CMS in the fall of 2012. During the year milestone releases are planned.

Since TYPO3 Phoenix and FLOW3 are developed iteratively in form of sprints and the actual development goals and tasks are defined by the PO and core team during the sprint planning, milestones details cannot be defined in advance for this budget application. During the sprint review, shortly after each sprint, the team evaluates the work done and if the goals were reached.

The team will work on FLOW3, TYPO3 Phoenix and related packages as needed throughout the year. Partly we will take care of the development of the infrastructure used by the team.

1.3 Cost estimation

The team consists of a number of people, whose actual availability changes throughout the year. Furthermore we hope to expand the team. Thus the estimation is guesswork to some degree, but the same is true for eventual sponsoring – it can be hoped for but may not be available.

The need for funding for Robert Lemke and Karsten Dambekalns has been calculated with the assumption of gradually growing external funding through projects based on FLOW3 and TYPO3 Phoenix and/or sponsorships.

In overall the following table is not meant to limit individual contributions, the budget is to be treated in a flexible manner with money being used as appropriate throughout the year. In the past this has worked out well.

Team member	Role	Hours / Euros
Robert Lemke	Overall project management and actual development of TYPO3 Phoenix and FLOW3	6h * 5d * 4w * 6m = 720 hours 6h * 4d * 4w * 3m = 288 hours 6h * 3d * 4w * 3m = 216 hours **1224 h**
Karsten Dambekalns	Management and actual development of TYPO3 Phoenix and FLOW3	6h * 5d * 4w * 6m = 720 hours 6h * 4d * 4w * 3m = 288 hours 6h * 3d * 4w * 3m = 216 hours **1224 h**
Sebastian Kurfürst	Management & development of the UI for TYPO3 Phoenix	6h * 2d * 4w * 11m = **528 h**
Bastian Waidelich	TYPO3/FLOW3 development	6h * 1.5d * 4w * 12m = **432 h**
Christian Müller	TYPO3 UI development	6h * 1d * 4w * 12m = **288 h**
Rens Admiraal	TYPO3 UI development	6h * 2d * 4w * 12m = 576 h half of that sponsored by Drecomm, so **288 h**

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Signature	[committee leader]
Board	□ Accepted □ Refused
Signature	[board member]
Number of billing	[invoice no]
Date of billing	[invoice date]
Comments	[comments]

1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	Communication Committee
Budget deadline	20st of September 2011
Budget adressed to	Adrian Zimmermann
Project name	Press and Communication work
Description	For press work we need a small budget to cover expenses like a Flickr Pro account, production of printed press material, possible travel costs to live meetings with important journalists, etc.
Project leader	Søren Schaffstein
Planned project start	01.01.12
Estimated project end	31.12.12
Estimated cost	1.000 EUR

1.2 Milestones

Date	Description
[start-date + X days]	[milestone 1]
[start-date + X days]	[milestone 2]
[start-date + X days]	[milestone 3]
[start-date + X days]	[milestone 4]

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3. Approval

Application achieved	[Date]
Committee leader	□ Accepted □ Refused
Signature	[committee leader]
Board	□ Accepted □ Refused
Signature	[board member]
Number of billing	[invoice no]
Date of billing	[invoice date]
Comments	[comments]

T3CON12 Asia Est. Expense

Anticipated Number of Participants   100
Number of Conference Days   3

Expenses	Est. Cost ($) / unit	# of units	Est. Total Cost ($)
Conference space (incl. internet)	$2'000	1	$2'000
Meals per person (lunch, snacks)	$12	300	$3'600
Speakers (cover the conference fee)	$50	20	$1'000
Advertisement - Europe	$2'000	1	$2'000
Advertisement - Asia	$1'000	1	$1'000
Conference materials	$200	1	$200
T3CON12 Asia website	$300	1	$300
t-shirts	$3	100	$300
Cultural evening event	$15	100	$1'500

Total Cost ($)		**$11'900**
FX Rate		**1.36**
Total Cost (€)		**€ 8'750.00**
Requested Funding		**€ 8'750.00**

Predicted Entrance Fee (early bird)

s

Notes
We plan to supplement our advertising efforts by networking directly with TYPO3 users in Asia
This is an optional event in the conference to allow visitors to taste the culture of the hosting country

$40

1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	Events (Thomas Hempel)
Budget deadline	20th of September 2011
Budget adressed to	TYPO3 Association
Project name	T3CON12 Asia
Description	Asia has a growing TYPO3 community that has been expanding the use of TYPO3 in their countries. Currently there are over 40 registered TYPO3 users according to the TYPO3 world map (and this is only a lower bound for the actual number of TYPO3 users) and several active TYPO3 user groups, especially in South-East Asia. Thailand has a small established community for years and the Cambodian community is growing rapidly. It is the right moment to set up the first Asia TYPO3 conference, T3CON12, for the Asian frontier market. This conference would have a similar structure to other small scale TYPO3 conferences such as T3CON10 in Dallas or the T3CON11 in San Francisco. Over 3 days, T3CON12 Asia aims to invite speakers who are active in the TYPO3 community to speak and conduct additional trainings. T3CON12 Asia would be a great opportunity to connect developers from the West with developers in the East. It would be a unique knowledge, contacts, and methodology sharing experience. This Asia TYPO3 conference will also strengthen the local user groups. The conference aims to attract mainly participants who are active TYPO3 users in Asia (e.g. Cambodia, Thailand, India, China, Japan and neighbouring countries). It would also attract TYPO3 users from Europe and the United States. We propose to host T3CON12 in Phnom Penh, Cambodia where there is a growing TYPO3 community. Phnom Penh has been experiencing significant growth in many sectors in the past years and has become a host of a number of well-attended technology events. Phnom Penh can also easily be reached by visitors from Thailand as well as from any major airport in the

Budget Period	2012
	world. Cambodia is also centrally located between two growing giants in the IT sector, India and China.

Cambodia also offers many attractions for visitors outside of the conference.

The plan is that T3CON12 Asia will be organised by Web Essentials and the Cambodian TYPO3 User Group with cooperation with the Thai TYPO3 User Group and organizers of FOSS Asia Vietnam. Also Web Essentials would like to network and find other Asian and European sponsors for this conference. |
Project leader	Rebecca Stankowski, Visay Keo
Planned project start	06/08/12 (not yet finalized, can be any week in August)
Estimated project end	10/08/12
Estimated cost	8,750 €

Please see the attached exhibit for greater details. |

1.2 Milestones

Date	Description
October until December 2011	**Milestone 1: Tentative Schedule and Program**

• Visiting T3CON11 Frankfurt; talking to potential speakers and liaising with former conference organizers

• Form conference committee |
| January until March 2012 | **Milestone 2: Prepare Logistics**

• Searching conference facilities, caters, logistics

• T3CON12 Asia Website goes live

• Creating and distributing advertisement locally and internationally

• Looking for sponsors |
| April until June 2012 | **Milestone 3: Finalize Program**

• Finalize speakers and sponsors |

Date	Description
July 2012	**Milestone 4: Finalize Logistics** • Prepare conference set-up • Local advertisement
06/08/2012 – 10/08/2012	**Milestone 5: T3CON12 South-East Asia**

2. Terms and conditions

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Project Management
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![TYPO3 logo]

Application Process: what's next

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3. Approval

Application achieved	[Date]
Committee leader	☐ Accepted ☐ Refused
Signature	[committee leader]
Board	☐ Accepted ☐ Refused
Signature	[board member]
Number of billing	[invoice no]
Date of billing	[invoice date]
Comments	[comments]

1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	
Budget deadline	20st of September 2011
Budget addressed to	TYPO3 Association
Project name	Relaunch TER
Description	The TER – TYPO3 Extension Repository – development needs to be reactivated mainly in two directions: 1. Modernisation of the source code to be more maintainable and flexible. 2. Improvement of the User Experience on typo3.org towards a more flexible search, richness of information and performance in general. Some preliminary work has already be led but we are currently lacking of man power to make our ideas / plans reality. As an example, find a few links to illustrate the status of the concept. 1. Thoughts of the next architecture of the TER http://forge.typo3.org/issues/29346 2. Revamping the User Interfaces of TER Frontend http://forge.typo3.org/issues/11391
Project leader	Fabien Udriot - for communication with the association
Planned project start	01.01.2012
Estimated project end	31.12.2012
Estimated cost	T3A development rates should apply for the development phase. See bellow for more details of each milestone: Milestone 1: 15 days Milestone 2: 15 days Milestone 3: 15 days **Total : 45 days (T3A development rates)**

Budget Period	2012
	Next to this amount, we also would like to apply for 3 days - admin rate - for helping us in the maintenance of TER along the year such as fixing end-users issues or the system itself. **Total : 3 days (T3A admin rates)**

1.2 Milestones

Date	Description
First semester of 2012 15 days	**Modernize the TER Web Service** The goal of this part is to overhaul the TER Web Service whose task is to upload, download and store an extension. The migration of the current base should also be tackled in this milestone. For more information refer to http://forge.typo3.org/issues/29346 Project leader - Thomas Maroshick - Sebastian Kurfürst
First semester of 2012 15 days	**Revamp the TER Frontend** TER Frontend is the well known page where one can browse and search for extensions on typo3.org. The main idea is to extend its features of this User Interface while enhancing the User Experience. For more information refer to http://forge.typo3.org/issues/11391 Project leader - Kai Vogel - Fabien Udriot - as consultant
First semester of 2012 15 days	**TER Extension Documentation** Currently the TER Documentation is tightly coupled with the TER and we would like to extract this part from the TER as an independent system because we consider the documentation generation as a separate issue. Also, we would need to prepare the ground for the next format documentation migration by updating the code towards this next format. The topic is under discussion within the Documentation Team to decide of the candidate based on the Phoenix Team experience.

Date	Description
	Basically, the task is divided in two areas: - Set up the online tool chain to render the Documentation according to the format that will be elected. - Update the extension "ter_doc" to enable a smooth transition for extension developers. <u>Project leader</u> - Fabien Udriot - Sebastian Kurfürst

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Committee leader	□ Accepted □ Refused
Signature	[committee leader]
Board	□ Accepted □ Refused
Signature	[board member]
Number of billing	[invoice no]
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Comments	[comments]

1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	[concerning committee]
Budget deadline	20st of September 2011
Budget adressed to	[budget-leader]
Project name	Workspaces on Oracle (dbal)
Description	Refractor approval processes in TYPO3 using Workspaces in combination with Oracle (dbal).
Project leader	[project leader(s)]
Planned project start	[project-start-date]
Estimated project end	[project-end-date]
Estimated cost	[costs in euros] T3A development rates: 50.00 Euro / hour T3A admin rates: 35.00 Euro / hour

1.2 Milestones

Date	Description
[start-date + X days]	[milestone 1]
[start-date + X days]	[milestone 2]
[start-date + X days]	[milestone 3]
[start-date + X days]	[milestone 4]

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Board	□ Accepted □ Refused
Signature	[board member]
Number of billing	[invoice no]
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1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	Communication Committee
Budget deadline	20st of September 2011
Budget adressed to	Peter Proell // 2nd Assessor of the Board
Project name	**Professional Services Listings**
Description	Maintaining and Evolution of the Professional Services Listings (aka Consultancy Listing) On typo3.org we provide a professional services listing. The consultancy finder is the first step and a trainer finder and a hoster finder will follow. Listings are with cost (200 EUR yearly) and need to be reviewed on a yearly base. The review will cost us about one hour at Association rate. Review will be done by a team. The team has already 5 members. From the income we will use the most for further development and improvement of the provider listing functionality. At least in the first year of existence. As this is a service with costs I want to make sure, that it is running smoothly.
Project leader	Peter Pröll // 2nd Assessor of the Board
Planned project start	4.10.2011
Estimated project end	Ongoing after 31.12.2011
Estimated cost	Costs: - 18.500 EURs Details: • Income 300x200 EURs = 60.000 EURs • Review costs 300x55 EURs = 16.500 EURs • Development, maintaince, marketing = 16.500 EURs

1.2 Milestones

Date	Description
April 2012	Professional Services: Training Providers
September 2012	Professional Services: Hosting Providers

2. Terms and conditions

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Signature	[committee leader]
Board	□ Accepted □ Refused
Signature	[board member]
Number of billing	[invoice no]
Date of billing	[invoice date]
Comments	[comments]

1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	Event committee
Budget deadline	20st of September 2011
Budget adressed to	Thomas Hempel
Project name	Event committee
Description	Building an infrastructure to support event organizers to eventually raise the overall quality of all events. This budget is to cover the teams traveling costs as we have to talk to the organizers of the official T3A events (T3CON, T3DD, T3CONUS) to get feedback and find out what is really needed and what not. For the first year I plan a team size of three people and 2.000 EUR for each member. Right now we can't foresee what other expenses we'll have. Especially because we have some plans to provide hardware for events. This can probably covered by sponsors. But just to be sure, I'd like to apply for another 2.000 EUR to have a chance to realize it. A detailed concept for the Event committee is attached to the application mail and was posted to the board mailinglist on September 19th.
Project leader	Thomas Hempel
Planned project start	06.10.11
Estimated project end	Before 15.10.2012
Estimated cost	8.000 EUR

1.2 Milestones

Date	Description
May 2012	T3CON12 North America
June 2012	T3DD12
October 2012	T3CON12 Europe

2. Terms and conditions

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Signature	[board member]
Number of billing	[invoice no]
Date of billing	[invoice date]
Comments	[comments]

1. Budget Application Form

1.1 General Information

Budget Period   2012

Committee   Event committee

Budget deadline   20st of September 2011

Budget adressed to   Thomas Hempel

Project name   TYPO3 conference Europe

Description   Organisation and planning of the TYPO3 conference

Project leader   Jürgen Egeling

Planned project start   15.10.2011

Estimated project end   Before 15.10.2012

Estimated cost   -20.000 EUR (will generate money)

1.2 Milestones

Date	Description
1.2.2012	PR agency booking
14.10.2011	Hotel booking (or venue)
1.7.2012	Conference gifts

A detailed conference budget can be looked at, by checking the 2011 conference budget, which will be reday about one month after the conference.
For the 2012 conference we should have some money for paying speakers.

Detailed information of the money income and expenses:

Income:
estimated: 165000.- EUR Ticket sales
            45000.- EUR Sponsoring

Expenses:
location: 65.000.- EUR
catering: 65000.- EUR
PR-Agency: 9000.- EUR
Speaker and conference gifts: 10000.- EUR
Hotel for Helping Hands and Sponsor Dinner: 10000.- EUR
Speaker Expenses: 20000.- EUR
Video: 1500.- EUR
Website: 3500.- EUR
Website Phoenix: 3000.- EUR

Disco for social event: 1100.- EUR
Printing and "misc": 1900.- EUR

2. Terms and conditions

General agreement

The project leader assures that he will use the funds offered by the TYPO3 Association only for the purpose of the proposed project. All expenses must be documented and readily accessible to the business control committee at all times. Every person is allowed to file an application through this form and in due time.

Project Management

The milestones defined by the project leader reflect the general to do list of the project. Each milestone carries a date, which is the estimated due date for the respective item. These dates act as a reminder and goal for the developers and are necessary for the budget-leader to get an overview over the states of all running projects.

Whenever a milestone due date is reached, a date or milestone has to be changed or the milestone was reached earlier than expected, the project leader attaches a small notice to the milestone which gives an overview of the situation. A note should either state that the milestone was reached, give reasons why a milestone must be postponed or similar information which allows for evaluate the project's health.

After reaching a milestone, the exact workload spent for it will also be reported and attached as a note. The project-leader will get the reported hours paid, also if there is less workload than offered in the application. If the workload is more than estimated, the budget-leader has to decide whether the project is stopped or more money will be allowed.

If it seems probable that the project fails or doesn't make sense to continue, the project leader must report this as soon as possible to the budget-leader. The project leader will then create a report about the reasons why he aborted the project and will be paid for the work he has done so far.

The budget-leader has the right to stop projects if necessary or transfer it to another applicant. He will, in both cases, consult the other committee-members in order to find the best solution.

Application Process: what's next

The application is to be sent to budget@typo3.org. It will be directed to the right person.

The committees are listed here:

http://association.typo3.org/activities/ref/assoc/

The responsible person reviews the application and decides if it will be allowed or dismissed in the instance. If he allows the application, it will be passed by him to the treasurer. If he dismisses the application, it is his duty to explain the reasons for the refusal to the applicant. The applicant has three options after his/her application has been turned down by the committee leader: 1. The applicant accepts the decision. 2. The applicant corrects the application to comply with the requirements as put forth by the budget leader 3. the applicant disagrees with the reasons for the refusal and files an appeal to the board. A formal appeal

contains the application with documentation on the discussion with the budget-leader.

Every application will be collected, prepared and presented to the board by the treasurer until the 1th of October of the running year. During T3CON the 4 most important budget applications will be introduced to the TYPO3 Association members and the public. Between December and beginning of February the budgets will be negotiated within the TYPO3 Association Steering Committee. At the TYPO3 Association General Assembly in February, the final budget will be presented.

Invoicing & Payment

The invoice is to made monthly. It has to include a detailed report about the status and an actual time sheet. If an applicant is invoicing more than 2'000.00 € per month, the emoluments have to be reported to the association.

In this project, only external costs for travel or services provided by third parties were covered by the Association. It calls for a correct invoicing and the milestones have to be achieved, which will be considered by the committee leader. If everything is ok, the treasurer has to be informed by the committee leader and the payment will be made by the treasurer within 20 days.

Third parties, which also funded a project have to be reported to the T3A.

The budget will forfeit with the lapse of the budget-period (calendar year).

3. Approval

Application achieved	[Date]	
Committee leader	□ Accepted	□ Refused
Signature	[committee leader]	
Board	□ Accepted	□ Refused
Signature	[board member]	
Number of billing	[invoice no]	
Date of billing	[invoice date]	
Comments	[comments]	

1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	Communication
Budget deadline	20th of September, 2012
Budget adressed to	Sören Schaffstein, Adrian Zimmermann
Project name	Marketing Budget 2012
Description	Budget for annual marketing expenses
Project leader	Kian T. Gould
Planned project start	01.01.12
Estimated project end	31.12.12
Estimated cost	30.500 EUR

1.2 Milestones

Date	Description	Budget	Prio
2012	Developer resources for work on typo3.org and association.typo3.org to fix remaining issues after go-life and add new features from user feedback.	10000	1
2012	Participation in at least 3-4 major Open Source / Internet events such as Linuxtag, OpenExpo, Cebit and T3camps (Berlin, HH, Stuttgart, Munich, Bologna) etc. Includes admission fee, travel and accommodation as well as booth rent (if applicable).	8000	1
Jan-Mar 2012	Production of new TYPO3 flyer, printing, shipping and distribution.	5000	1
2012	Production of online marketing materials such as videos, pdfs, case studies etc. on the typo3.org website.	5000	2
2012	Shipping costs for booth.	1500	1
Jan-Mar 2012	Workshop with INIT Marketing	3000	3

2. Terms and conditions

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Project Management

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The committee leader has the right to stop projects if necessary or transfer it to another developer. He will, in both cases, consult the other R&D committee members in order to find the best solution.

Budget Process

Every member is competent to file an application, which has to be in due form and due time.

The committee leader is the first authority and he receives first the application. He considers it and decides if it will be allowed or dismissed in first step. If he allows the application, it will be passed by him to the Board. If he dismisses the application, he is forced to mention reasons for the refusal to the applicant. In following the applicant has three possibilities: 1. He agrees with the reasons and abandons the application. 2. The reason for the refusal is a less-documented application, so the applicant has a second chance to present a well-documented application to the committee leader. 3. He disagrees with the reasons for the refusal and avails himself of the right to file an appeal. For that he has to submit the application in additional to documented arguments for the appeal respectively counter-arguments for the refusal directly to the Board.

The Board is the second and final authority. Every by the committee leader passed application or directly by the applicant submitted appeal has to be confirmed by the Board. Unlike the committee leader the Board isn't forced to justify his decision. If the application has been refused by the Board, a further appeal isn't possible anymore. In both cases (acceptance and refusal) the Board has to inform the committee leader which is responsible to inform the applicant.

Invoicing & Payment

The invoice is to made monthly. It has to include a detailed report about the status and an actual time sheet. If an applicant is invoicing more than 2'000.00 € per month, the emoluments have to be reported to the association.

In this project, only external costs for travel or services provided by third parties were covered by the Association. It calls for a correct invoicing and the milestones have to be achieved, which will be considered by the committee leader. If everything is ok, the treasurer has to be informed by the committee leader and the payment will be made by the treasurer within 20 days.

Third parties, which also funded a project have to be reported to the T3A.

The budget will forfeit with the lapse of the budget-period (calendar year).

Communication

Budgets and parts of budgets for the next calendar year will be subject to the general meeting, pass at the latest on the 15th of December by a circular resolution. After the 15th of December the approved budgets for the following year will be communicated to the members.

3. Approval

Application achieved	[Date]
Committee leader	□ Accepted □ Refused
Signature	[committee leader]
Board	□ Accepted □ Refused
Signature	[board member]
Number of billing	[invoice no]
Date of billing	[invoice date]
Comments	[comments]

1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	Steering Committee
Budget deadline	20st of September 2011
Budget adressed to	Ben van 't Ende, Adrian Zimmermann
Project name	Community Manager
Description	The Community Manager makes sure that the communication between the teams (TYPO3 version 4, TYPO3 version 5, FLOW3, Ext-Base, workspaces, design and all other 'official' TYPO3 temas) works and has an overview of the overall status (The Big Picture). He activates and re-activates teams where necessary. He contributes actively to the community and works closely with the committees and teams to ensure the success of the TYPO3 project. The Community Manager guides committees, teams and individuals that are dedicated to developing TYPO3. This extends from facilitating information or assistance that helps a project in any way to publishing information on a certain topic to raise awareness within the community or towards the general public. The Community Manager communicates with all areas of the community working with the committees and teams. He will also serve as the internal and external evangelist for TYPO3, occasionally working with key users. The Community Manager will report every first working day of the month. Key responsibilities • Driving solutions and information gathering across teams. • Serve as a coach and public representative for TYPO3 towards community members, end-users and companies. • Analyze and report community success • Organise technical and product presentations at conferences

Budget Period	2012
	• Acting as an interface with the open source community • Prepare articles and presentations
Project leader	Ben van 't Ende
Planned project start	01/01/12
Estimated project end	31/12/12
Estimated cost	Calculated by assuming working 6 effective hours a day. One working day is 6 x 50 = 300 euro's. I calculate for myself 225 workable days: 225 x 300 = 67.500 euro's. For expenses I calculate 9.000 euro's based on the expenses for 2011. Total estimated cost would be **76.500 euro's**.

1.2 Milestones

Date	Description
Monthly	At the beginning of each month present a report about the preceding month.

2. Terms and conditions

General agreement

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Project Management

The milestones defined by the project leader reflect the general to do list of the project. Each milestone carries a date, which is the estimated due date for the respective item. These dates act as a reminder and goal for the developers and are necessary for the committee leader to get an overview over the states of all running projects.

Whenever a milestone due date is reached, a date or milestone has to be changed or the milestone was reached earlier than expected, the project leader attaches a small notice to the milestone which gives an overview of the situation. A note should either state that the milestone was reached, give reasons why a milestone must be postponed or similar information which allows for evaluate the project's health.

After reaching a milestone, the exact workload spent for it will also be reported and attached as a note. The project-leader will get the reported hours paid, also if there is less workload than offered in the application. If the workload is more than estimated, the committee leader has to decide whether the project is stopped or more money will be allowed.

If it seems probable that the project fails or doesn't make sense to continue, the project leader must report this as soon as possible to the committee leader. The project leader will then create a report about the reasons why he aborted the project and will be paid for the work he has done so far.

The committee leader has the right to stop projects if necessary or transfer it to another developer. He will, in both cases, consult the other R&D committee members in order to find the best solution.

Application Process: what's next

The application is to be sent to the leader of the committee that best fits the scope of the project. The committees and their staff are listed under http://association.typo3.org/committees/ If in doubt, send the proposal to info@typo3.org to receive feedback on where to direct your application.

The committee leader reviews the application and decides if it will be allowed or dismissed in the instance. If he allows the application, it will be passed by him to the board. If he dismisses the application, it is his duty to explain the reasons for the refusal to the applicant. The applicant has three options after his/her application has been turned down by the committee leader: 1. The applicant accepts the decision. 2. The applicant corrects the application to comply with the requirements as put forth by the committee leader 3. the applicant disagrees with the reasons for the refusal and files an appeal to the board. A formal appeal contains the application with documentation on the discussion with the committee leader.

Every application passed by a committee leader or submitted directly by the applicant has to be confirmed by the Board in regards to it's compliance with the formal requirements. The board then puts it on the agenda of the next general assembly.

At the general assembly the association members decide on the application. The board informs the applicant on the decision on behalf of the general assembly within 10 days.

Invoicing & Payment

The invoice is to made monthly. It has to include a detailed report about the status and an actual time sheet. If an applicant is invoicing more than 2'000.00 € per month, the emoluments have to be reported to the association.

In this project, only external costs for travel or services provided by third parties were covered by the Association. It calls for a correct invoicing and the milestones have to be achieved, which will be considered by the committee leader. If everything is ok, the treasurer has to be informed by the committee leader and the payment will be made by the treasurer within 20 days.

Third parties, which also funded a project have to be reported to the T3A.

The budget will forfeit with the lapse of the budget-period (calendar year).

Communication

Budgets and parts of budgets for the next calendar year will be subject to the general assembly, pass at the latest on the 15th of December by a circular resolution. After the 15th of December the approved budgets for the following year will be communicated to the members.

3. Approval

Application achieved	[Date]
Committee leader	☐ Accepted ☐ Refused
Signature	[committee leader]
Board	☐ Accepted ☐ Refused
Signature	[board member]
Number of billing	[invoice no]
Date of billing	[invoice date]
Comments	[comments]

1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	Research & Development Committee
Budget deadline	20 September 2011'
Budget adressed to	Robert Lemke, Michael Stucki, Adrian Zimmermann
Project name	TYPO3 v4
Description	Ongoing development and maintenance of TYPO3 Version 4.
Project leader	Ingmar Schlecht
Planned project start	1 January 2012
Estimated project end	31 December 2012
Estimated cost	20.000,00 Travel Expenses, Core Team (25 people * 2 events * 350 EUR + 2500 for non-EU members) 7.000,00 Travel Expenses, Code Sprints (10 people * 2 code sprints * 350) 2.000,00 Release Management 4.7 (partly in 2012) 5.000,00 Release Management 5.0 (fully in 2012) 1.000,00 Release Management 5.1 (fully in 2012) 6.000,00 Important Development: Urgent Tasks (Resources for 1 working month) 72.000,00 Important Development: Strategic (Resources for 12 working months) 36.000,00 Core Team Leader (team mgm) (One person, 10 days per month) 14.400,00 Co-Core Team Leader(s) (Two persons, 2 days per month) Total: 163.400,00

1.2 Milestones

Date	Description
ongoing	Managing and processing contributions to TYPO3 v4 development.
ongoing	Regular releases of patch level versions of the stable TYPO3 versions; at least one per quarter of the year.

Date	Description
April 2012'	Release of TYPO3 4.7
October 2012	Release of TYPO3 5.0
December 2012	Starting work on TYPO3 5.1

2. Terms and conditions

General agreement

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Project Management

The milestones defined by the project leader reflect the general to do list of the project. Each milestone carries a date, which is the estimated due date for the respective item. These dates act as a reminder and goal for the developers and are necessary for the committee leader to get an overview over the states of all running projects.

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If it seems probable that the project fails or doesn't make sense to continue, the project leader must report this as soon as possible to the committee leader. The project leader will then create a report about the reasons why he aborted the project and will be paid for the work he has done so far.

The committee leader has the right to stop projects if necessary or transfer it to another developer. He will, in both cases, consult the other R&D committee members in order to find the best solution.

Budget Process

Every member is competent to file an application, which has to be in due form and due time.

The committee leader is the first authority and he receives first the application. He considers it and decides if it will be allowed or dismissed in first step. If he allows the application, it will be passed by him to the Board. If he dismisses the application, he is forced to mention reasons for the refusal to the applicant. In following the applicant has three possibilities: 1. He agrees with the reasons and abandons the application. 2. The reason for the refusal is a less-documented application, so the applicant has a second chance to present a well-documented application to the committee leader. 3. He disagrees with the reasons for the refusal and avails himself of the right to file an appeal. For that he has to submit the application in additional to documented arguments for the appeal respectively counter-arguments for the refusal directly to the Board.

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Invoicing & Payment

The invoice is to made monthly. It has to include a detailed report about the status and an actual time sheet. If an applicant is invoicing more than 2'000.00 € per month, the emoluments have to be reported to the association.

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Third parties, which also funded a project have to be reported to the T3A.

The budget will forfeit with the lapse of the budget-period (calendar year).

Communication

Budgets and parts of budgets for the next calendar year will be subject to the general meeting, pass at the latest on the 15th of December by a circular resolution. After the 15th of December the approved budgets for the following year will be communicated to the members.

3. Approval

Application achieved	[Date]
Committee leader	□ Accepted □ Refused
Signature	[committee leader]
Board	□ Accepted □ Refused
Signature	[board member]
Number of billing	[invoice no]
Date of billing	[invoice date]
Comments	[comments]

1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	Research & Development Committee
Budget deadline	20 September 2011'
Budget adressed to	Robert Lemke, Michael Stucki, Adrian Zimmermann
Project name	TYPO3 v4
Description	Ongoing development and maintenance of TYPO3 Version 4.
Project leader	Ingmar Schlecht
Planned project start	1 January 2012
Estimated project end	31 December 2012
Estimated cost	20.000,00 Travel Expenses, Core Team (25 people * 2 events * 350 EUR + 2500 for non-EU members) 7.000,00 Travel Expenses, Code Sprints (10 people * 2 code sprints * 350) 2.000,00 Release Management 4.7 (partly in 2012) 3.000,00 Release Management 4.8 (fully in 2012) 1.000,00 Release Management 4.9 (partly in 2012) 12.000,00 Important Development: Urgent Tasks (Budget for 2 working months.) 36.000,00 Core Team Leader (team mgm) (One person, 10 days per month) 14.400,00 Co-Core Team Leader(s) (Two persons, 2 days per month) Total: 95.400 EUR

1.2 Milestones

Date	Description
ongoing	Managing and processing contributions to TYPO3 v4 development.
ongoing	Regular releases of patch level versions of the stable TYPO3 versions; at least one per quarter of the year.
April 2012'	Release of TYPO3 4.7
October 2012	Release of TYPO3 4.8

Date	Description
December 2012	Starting work on TYPO3 4.9

2. Terms and conditions

General agreement

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Project Management

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The committee leader has the right to stop projects if necessary or transfer it to another developer. He will, in both cases, consult the other R&D committee members in order to find the best solution.

Budget Process

Every member is competent to file an application, which has to be in due form and due time.

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Invoicing & Payment

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The budget will forfeit with the lapse of the budget-period (calendar year).

Communication

Budgets and parts of budgets for the next calendar year will be subject to the general meeting, pass at the latest on the 15th of December by a circular resolution. After the 15th of December the approved budgets for the following year will be communicated to the members.

3. Approval

Application achieved	[Date]
Committee leader	□ Accepted □ Refused
Signature	[committee leader]
Board	□ Accepted □ Refused
Signature	[board member]
Number of billing	[invoice no]
Date of billing	[invoice date]
Comments	[comments]

1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	R'n'D
Budget deadline	20st of September 2011
Budget adressed to	Ingo Renner
Project name	Google Summer of Code 2012
Description	Travel Expenses, Student Stipends for Events, Merchandise Packages for Students
Project leader	Ingo Renner
Planned project start	February 15th, 2012
Estimated project end	November 30th, 2012
Estimated cost	8000€ T3A development rates: 50.00 Euro / hour T3A admin rates: 35.00 Euro / hour

1.2 Milestones

Date	Description
Mid of February, early March	Organization Application, Gathering possible Mentors
Mid April	Review of Student Applications
End of May	Start of Coding Phase
May to August	Gather weekly or bi-weekly reports from students and mentors.
Mid of July	Midterm Evaluations
Mid/End of August	Final Evaluations, End of Coding Phase
September	Organization of Mentor Summit Participants, Evaluation of GSoC Projects, Gathering Reports from Mentors and Students
Late October	GSoC Mentor Summit
September / October / November	Invoicing

1.3 Description

Google Summer of Code is a project hosted by Google, Inc. Open Source organizations like the TYPO3 Association may apply with Google to be part of the project. If accepted students apply with the Open Source organization. The organization then selects students to work for the organization during the summer.
The Open Source organization provides mentorship for the students during their coding phase.
The primary goal of the Google Summer of Code (GSoC) project is to spread Open Source among students. For the TYPO3 Association we can identify another goal; spreading the word abotu TYPO3 and its projects into countries and regions where TYPO3 may be little known yet.

I started doing the Google Summer of Code applications in 2008 for the first time. Back then we did not get accepted, simply because we were not known to Google's Open Source Programs Office (OSPO) as I found out later. So when I applied again in 2009 we got accepted and got four student assigned to work on several TYPO3 projects. In 2010 we got accepted again, with five students. This year in 2011 we got accepted the third time in a row, getting six student slots assigned for work on TYPO3 projects.

As I learned over the last years their is quite some work involved in organizing such an event. It involves

- gathering ideas for projects students can work on
- gathering possible mentors
- mentoring the students
- gathering reports
- organizing participants for the GsoC Mentor Summit
- invoicing and distributing mentor payments

This year I planned to give away goodie pakages to our students as an additional motivation and also to further bind them to the TYPO3 projects. These packages include T-Shirts, pens, lan yards, stickers and note books/moleskins. The budget for that was provided from other projects this year.

For the coming year I plan to again do the administration of the event. I would even like to extend our offering for students to make it possible for them to come to a TYPO3 events like the Developer Days or the T3CON, therefore funding would be needed to pay some stipends.

The past years also had shown that it would be good to pay mentors soon after the GSoC coding phase ends. Currently the situation is that we have to invoice Google and wait for the money to arrive before paing the mentors. In the same way it would be good to be able to pay travel expenses for the participants of the GSoC Mentor Summit before receiving the money from Google. We have to invoice mentor payments and travel expenses for the Mentor Summit in one combined invoice and payments from Google usually take a while. Making mentors wait for the compensation should be resolved due to through allowed budget.

Incoming Amounts:

- up to 2000USD for Mentor Summit travel expenses
- 500USD per mentored student

Expected Spendings:

- up to 2000USD for Mentor Summit travel expenses as payed by Google
- additional travel expenses not covered/exceeding the Google travel budget, f.e. rental car
- 500USD per mentored student to compensate mentors
- Goodie Packages about 50€ per student
- Student travel stipends depending on the student's needs

If accepted into GSoC again, I expect to get at least six, maybe seven or even eight students assigned for TYPO3. So in the end the majority of the budget will act as a „buffer" being used to pay mentors earlier than in the last years. That amount will then be invoiced to Google again. The budget application is made with expecting eight students. Thus effective spending will be a lot lower than the budget applied for.

Participation in GSoC is very valueable to the TYPO3 project as it helps to get the word out into the world. In the past years we also got an article posted on the Google Open Source Blog with more than 30 000 subscribers plus an unknown number of additional readers. We were present in several magazines and other online news portals. Equaly important of course are the projects the students have worked on in the past. Through that we had some successful projects which would otherwise likely not have been worked on.

As I'm not sure about the correct Committee responsible for the project I currently chose to put the budget application under the R'n'D Committee. However, it should rather be 70% R'n'D and 30% Communication, even Events and Administration are involved.

2. Terms and conditions

General agreement

The project leader assures that he will use the funds offered by the TYPO3 Association only for the purpose of the proposed project. All expenses must be documented and readily accessible to the business control committee at all times. Every person is allowed to file an application through this form and in due time.

Project Management

The milestones defined by the project leader reflect the general to do list of the project. Each milestone carries a date, which is the estimated due date for the respective item. These dates act as a reminder and goal for the developers and are necessary for the budget-leader to get an overview over the states of all running projects.

Whenever a milestone due date is reached, a date or milestone has to be changed or the milestone was reached earlier than expected, the project leader attaches a small notice to the milestone which gives an overview of the situation. A note should either state that the milestone was reached, give reasons why a milestone must be postponed or similar information which allows for evaluate the project's health.

After reaching a milestone, the exact workload spent for it will also be reported and attached as a note. The project-leader will get the reported hours paid, also if there is less workload than offered in the application. If the workload is more than estimated, the budget-leader has to decide whether the project is stopped or more money will be allowed.

If it seems probable that the project fails or doesn't make sense to continue, the project leader must report this as soon as possible to the budget-leader. The project leader will then create a report about the reasons why he aborted the project and will be paid for the work he has done so far.

The budget-leader has the right to stop projects if necessary or transfer it to another applicant. He will, in both cases, consult the other committee-members in order to find the best solution.

Application Process: what's next

The application is to be sent to budget@typo3.org. It will be directed to the right person.

The committees are listed here:

http://association.typo3.org/activities/ref/assoc/

The responsible person reviews the application and decides if it will be allowed or dismissed in the instance. If he allows the application, it will be passed by him to the treasurer. If he dismisses the application, it is his duty to explain the reasons for the refusal to the applicant. The applicant has three options after his/her application has been turned down by the committee leader: 1. The applicant accepts the decision. 2. The applicant corrects the application to comply with the requirements as put forth by the budget leader 3. the applicant disagrees with the reasons for the refusal and files an appeal to the board. A formal appeal contains the application with documentation on the discussion with the budget-leader.

Every application will be collected, prepared and presented to the board by the treasurer until the 1th of October of the running year. During T3CON the 4 most important budget applications will be introduced to the TYPO3 Association members and the public. Between December and beginning of February the budgets will be negotiated within the TYPO3 Association Steering Committee. At the TYPO3 Association General Assembly in February, the final budget will be presented.

Invoicing & Payment

The invoice is to made monthly. It has to include a detailed report about the status and an actual time sheet. If an applicant is invoicing more than 2'000.00 € per month, the emoluments have to be reported to the association.

In this project, only external costs for travel or services provided by third parties were covered by the Association. It calls for a correct invoicing and the milestones have to be achieved, which will be considered by the committee leader. If everything is ok, the treasurer has to be informed by the committee leader and the payment will be made by the treasurer within 20 days.

Third parties, which also funded a project have to be reported to the T3A.

The budget will forfeit with the lapse of the budget-period (calendar year).

Application achieved	[Date]
Committee leader	□ Accepted □ Refused
Signature	[committee leader]
Board	□ Accepted □ Refused
Signature	[board member]
Number of billing	[invoice no]
Date of billing	[invoice date]
Comments	[comments]

Server Team Budget 2012 – Assignments

Description	Paid Project	Status
Maintenance		
	Server Maintenance, 2h per week à 50 EUR/h	planned
	Accumulated	
Acknowledgements		
	Rewardings for contributions throughout the year	planned
	Accumulated	
Development		
	Development of small features wherever needed	planned
	Accumulated	
Accumulated (EUR)		
Exchange Rate		
Accumulated (CHF)		

Available (EUR)	Assigned (EUR)	Rest (EUR)
5'200.00		
	5'200.00	
	0.00	
	0.00	
	0.00	
		0.00
2'000.00		
	2'000.00	
	0.00	
	0.00	
	0.00	
		0.00
4'500.00		
	4'500.00	
	0.00	
	0.00	
	0.00	
		0.00
11'700.00	**11'700.00**	**0.00**
1.30	1.30	1.30
15'210.00	15'210.00	0.00

1. Budget Application Form

1.1 General Information

Budget Period	2012
Committee	Research and Development
Budget deadline	20st of September 2011
Budget adressed to	Robert Lemke & Michael Stucki, Adrian Zimmermann
Project name	Server Administration and Infrastructure Maintenance
Description	Maintenance of the TYPO3 infrastructure (servers, mailing lists, backend administration) This project addresses the administrative work on all TYPO3 services which are located at *.typo3.org. This especially includes: - Mailing list servers - Forge - Subversion - Web sites Work can be charged at hourly rates by the members of the server maintenance team.
Project leader	Michael Stucki
Planned project start	Ongoing project
Estimated project end	Ongoing project

Estimated cost	Maintenance:
	  2 h/w = 52 x 2 x 50.00 = 5200 EUR
	
	Acknowledgements:
	  4 x 500 EUR = 2000 EUR
	
	Development:
	  15 x 6 x 50 EUR = 4500 EUR
	
	Estimated total costs:
	  11700 EUR

Date	Description
Maintenance: January – December	As this project is an ongoing maintenance project, it has no milestones. Conditions are that the all maintenance tasks - unless long-time plannings, are processed within 7 days. This especially includes: - Keeping all servers up to date - Process requests sent to admin@typo3.org
Acknowledgements: End of the year	We intend to give some rewardings to people who have contributed to any of our services throughout the year.
Development: January – December	It is planned to cover the costs for new development which we consider as important or which the TYPO3 Association requires us to take care of. Examples (from 2011): - Pootle SSO Integration - Git Migration and initial maintenance

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3. Approval

Application achieved	[Date]
Committee leader	□ Accepted □ Refused
Signature	[committee leader]
Board	□ Accepted □ Refused
Signature	[board member]
Number of billing	[invoice no]
Date of billing	[invoice date]
Comments	[comments]